

# City of Milpitas

## Measure F Oversight Committee

### AGENDA

Thursday, March 17, 2022

5:30 P.M. - 6:30 P.M.

Measure F Oversight Committee meeting is held via teleconference/ Zoom webinar only (no physical meeting space). You may watch the meeting without providing public comments by accessing it via links below.

#### **Meeting shall be livestreamed – Go to:**

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

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### **PUBLIC COMMENT INSTRUCTIONS**

Oral public comments may be provided live during the Measure F Oversight Committee meeting by first registering for the zoom meeting in advance by providing email address (not disclosed) and a name. Here is the link to register for this meeting only:

[https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN\\_-mYVZu3TQk2siCDeFniofg](https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_-mYVZu3TQk2siCDeFniofg)

A link will be sent to you to join the Measure F Oversight Committee (“MFOC” or “Committee”) meeting in order to give your comments. All registered meeting attendees who wish to speak must click on the “raise hand” icon when the Chair calls for public comments. If participating by calling in on your phone, dial \*9 to use the “raise hand” feature, and when you are called upon, hit \*6 to unmute your phone. Your phone number will be displayed in the live meeting. The Chair or staff will call the speakers to begin.

All comments provided shall be limited to three minutes or less as determined by the Chair. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. Online written comment form previously used is no longer available for public comment. Any submitted comments that contain profanity or vulgar language will not be read.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda**
- VI. Approval of Minutes**
  - i. December 16, 2021**
- VII. Public Forum- Please limit remarks to three minutes or less**

Those interested are invited to address Measure F Oversight Committee on any subject not on tonight's agenda, orally via zoom webinar (instructions on page 1). Speakers may provide their

name and city of residence for the Staff's record, and comments may be limited to three minutes or less. As an item not listed on the agenda, no response is required from the City staff or Committee and no action can be taken. The Committee may instruct the City staff to place the item on a future meeting agenda.

**VIII. Business Items (Roll call vote to be conducted by City Staff)**

- i. Selection of Vice Chair
- ii. Review the Projected Revenues and Confirm that the Services Recommended to be Maintained with Measure F Funding are an Allowable Expenditure Consistent with Measure F
- iii. "Recommendations from the Community for increased and/or decreased city spending" (item requested by Committee Chair)

**IX. Staff and/or Liaison Reports**

**X. Adjournment**

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNEMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at ~~Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035~~

e-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov) /Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal code link.

Materials related to an item on this agenda submitted to the Measure F Oversight Committee after initial distribution of the agenda packet are available for public inspection on the City website. The committee agendas and related materials can be viewed online at:

<https://www.ci.milpitas.ca.gov/milpitas/departments/finance/measure-f-oversight/> (select meeting date).

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call Rosanne Yamashita at 408-586-3162 or send an email to [ryamashita@ci.milpitas.ca.gov](mailto:ryamashita@ci.milpitas.ca.gov) prior to the meeting. You may request a larger font agenda.



## CITY OF MILPITAS MEASURE F OVERSIGHT COMMITTEE AGENDA REPORT (AR)

<b>Item Title:</b>	<b>Review the Projected Revenues and Confirm that the Services Recommended to be Maintained with Measure F Funding are an Allowable Expenditure Consistent with Measure F</b>
<b>Meeting Date:</b>	3/17/2022
<b>Staff Contact:</b>	<b>Lauren Lai, 408-586-3111</b>
<b>Recommendation:</b>	Review and confirm that the services recommended to be maintained with Measure F funding are an allowable expenditure consistent with Measure F

### **Background:**

In response to the financial impact on the City's finances caused by the Pandemic, on August 4, 2020, the City Council placed Measure F, a ¼ cent sales tax measure, on the November 3, 2020 ballot for voter consideration in order to provide funding to maintain important City services with a sunset of the tax in eight years and requiring independent audits and a citizens' oversight committee.

On October 6, 2020, the City Council established the Measure F Oversight Committee (Committee) pending approval of the ballot measure, consistent with the City Council approved Standardized City of Milpitas Commission By-Laws and approved the roles and responsibilities of the Committee as outlined in the addendum to the standardized by-laws specific to the Measure F Oversight Committee ([Addendum to Bylaws](#)). Per the addendum, the Committee will advise the Council on an annual basis on the following items:

- Annually, as part of the development of the budget, review the projected revenues and recommended expenditures for the funds generated by Measure F
- Annually, after the end of the Fiscal Year review status of programs and services, funded wholly or partially with proceeds from Measure F
- Receive annual presentations from the City's sales and use tax consultant and the City's independent financial auditor.

On November 3, 2020, 60.4% of Milpitas' voters approved Measure F, which the City Council certified on December 10, 2020. The City of Milpitas Public Services Measure F provides funding to maintain the City's finances and services, including: police and fire protection, 9-1-1 emergency response, and natural disaster preparation; youth, senior, and recreation services; repairing park equipment and maintaining parks and recreation centers; and attracting and retaining local businesses.

### **Analysis:**

As stated above, the City Council tasked the Committee to review Measure F projected revenues and recommended expenditures and advise the Council whether the recommended expenditures are consistent with Measure F. The Measure F ballot language, as approved by the voters, is as follows:

“City of Milpitas Public Services Measure. To provide funding to maintain the City's finances and services, including: police and fire protection, 9-1-1 emergency response, and natural disaster preparation; youth, senior, and recreation services; repairing park equipment and maintaining parks and recreation centers; and attracting and retaining local businesses; shall the measure,

establishing a 1/4¢ sales tax, providing approximately \$6,500,000 annually for 8 years, requiring independent audits, citizens’ oversight committee, all funds spent locally, be adopted?”

For upcoming FY 2022-23, Measure F is estimated to generate \$6.4 million. With this additional tax revenue, the City is developing its FY 2022-23 budget and anticipates being able to maintain these services as summarized in the table below:

Description of Services Maintained with Measure F Funds	Department	FY 2022-23 Proposed Budgeted Cost
Respond to 911 calls within established parameters, resolve crime, dedicate staff to traffic safety and practice community-oriented policing, and maintain necessary fleet & equipment	Police	\$1,900,000
Fire Stations to ensure 24/7 coverage across the City and maintain necessary fleet & equipment	Fire	\$1,800,000
Services for aquatic, senior, and youth services	Recreation and Community Services	\$500,000
Services for parks, tree and facility maintenance and necessary fleet & equipment	Public Works	\$1,300,000
Support local businesses in their economic recovery, retain existing business and attract new businesses, workforce development and property asset management	Economic Development	\$200,000
Neighborhood preservation and code enforcement	Building Safety and Housing	\$400,000
Maintain library hours which keep the Library open on weekday evenings and weekends		\$300,000
<b>Total Services Funding</b>		<b>\$6,400,000</b>

**Recommendation:**

Review and confirm that the services recommended to be maintained with Measure F funding are an allowable expenditure consistent with Measure F.

**Attachment:**

None