

**CITY OF MILPITAS  
MINUTES  
MEASURE F OVERSIGHT COMMITTEE**

**Minutes:** Regular Quarterly Meeting of Measure F Oversight Committee

**Date of Meeting:** April 26, 2021

**Place of Meeting:** Zoom Meeting

I. **Call to Order:** Finance Director Lauren Lai called the meeting to order at 5:36 p.m.

II. **Pledge of Allegiance:** Committee Member Jade Hall and Finance Director Lauren Lai led the Committee in the Pledge of Allegiance

III. **Roll Call:** Committee Members Present: Ghose, Patel, Osborn, Hall, Patel, Sullivan, Dold, Kumar, Dhaliwal

City Staff Present: Assistant City Manager- Ashwini Kantak  
Deputy City Manager- Walter C. Rossmann  
Finance Director- Lauren Lai  
Administrative Assistant- Rosanne Yamashita

IV. **Seating of Alternates:** None

V. **Approval of Agenda:** **MOTION** to approve the Agenda for April 26, 2021, as submitted.

**M/S:** Osborn/ Sullivan      **Ayes:** ALL

VI. **Approval of Minutes:** There were no minutes to approval

VII. **Public Forum:** There were no members of the public in attendance

VIII. **Business Items:** **a. Selection of Chair and Vice Chair**

Finance Director Lauren Lai briefed the committee members on the duties of the Chair and Vice Chair. Administrative Assistant Rosanne Yamashita asked each committee member to cast one vote for Chair and one vote for Vice Chair. Neal Osborn was voted Chair and Harsh Patel was voted Vice Chair.

**M/S:** None      **Ayes:** ALL

**b. MFOC Bylaws and Responsibilities**

Finance Director Lauren Lai briefed the committee on the bylaws and responsibilities set forth by the City Council.

Chair Osborn requested clarification on why the City wanted to propose new meeting dates

Committee member Ghose wanted verification on the role of committee members and if they were able to make recommendations on how to allocate the money.

Urvishkumar Mehta stated that financial reports accessible to the public would be beneficial.

**M/S:** Sullivan/ Patel      **Ayes:** All

**c. Review and confirm that the services recommended to be maintained with Measure F funding are an allowable expenditure consistent with Measure F**

Finance Director Lauren Lai provided the Committee with a presentation and then opened the floor up for discussion.

Chair Osborn shared his observations when comparing Measure F text with table that was presented.

Vice Chair Patel requested to know what Plan B if the City's target goal was not met and asked if there was a reserve

LL offered that the City rebalances the budget every quarter

Committee member Ghose requested clarification on why Emergency Disaster Fund was not listed as well as local business revitalization.

Committee member Sullivan requested input on homelessness situation in the City and where the funding will come from.

Committee member Tanmay Patel requested knowledge on how the numbers presented were created.

Committee member Ghose requested knowledge on services on job training, help homelessness.

Committee member Tanmay Patel requested breakdown of spending from FY20-21

Committee member Hall noted that the committee should prioritize the line items cited in Measure F, since it is a limited revenue.

Urvishkumar Mehta stated his interpretation and understanding of the bylaws.

**M/S:** Ghose/ Patel    **Ayes:** H. Patel, Ghose, Dold, Hall    **No:** Sullivan, Osborn, T. Patel

**d. Proposed Quarterly Meeting Dates and Time**

Was not discussed due to time constraints

IX. **Staff, Liaison Reports:**        None

X. **Adjournment:**                    As the committee ran out of time, the meeting was adjourned at 6:50p.m. The next scheduled meeting to be determined.