



## Temporary Outdoor Dining Registration

Issued by the Planning Department

Phone: 408-586-3279 Email: [planningdepartment@ci.milpitas.ca.gov](mailto:planningdepartment@ci.milpitas.ca.gov)

455 East Calaveras Blvd. Milpitas, CA 95035

The City of Milpitas will allow local restaurants to temporarily create or expand outdoor dining areas consistent with the current Santa Clara County Shelter-in-Place Order dated June 5, 2020. Restaurant owners/managers must submit an application to register their outdoor dining area with the City of Milpitas before setting up outdoor tables and seating. No fee will be charged for registration, and same-day approval will be possible for most applications. Please submit completed applications to [outdoor.dining@ci.milpitas.ca.gov](mailto:outdoor.dining@ci.milpitas.ca.gov) and staff will contact the applicant if additional information is needed.

### Restaurant Information

Restaurant Name: \_\_\_\_\_ Restaurant Phone: \_\_\_\_\_

Property Address (Including Unit #): \_\_\_\_\_

Restaurant Owner/Contact Person Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Owner Cell Phone: \_\_\_\_\_

### Property Owner Information

Property Owner/Shopping Center Name: \_\_\_\_\_

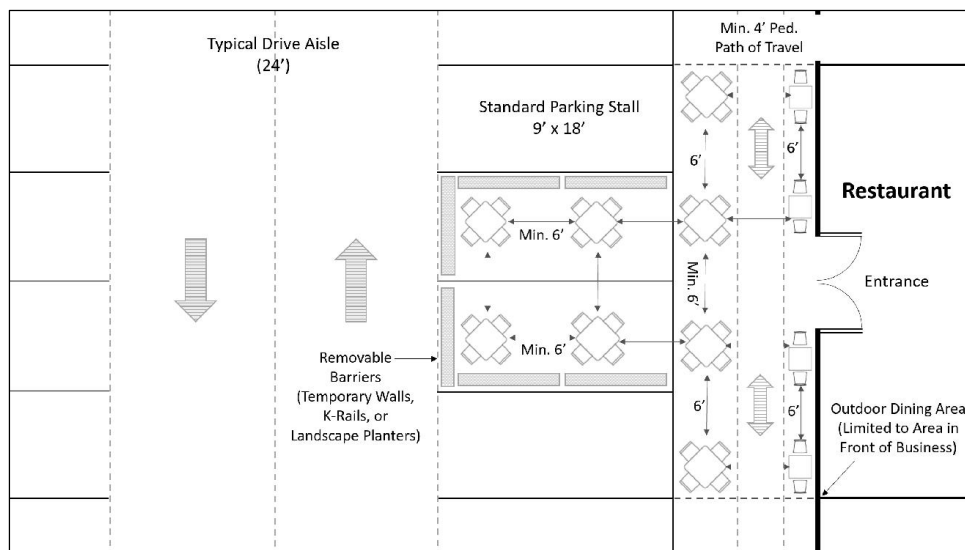
Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Description of Outdoor Dining and Operations

In the box below, please provide basic details about your outdoor seating area and how the dining operations will be consistent with the Milpitas Outdoor Dining Guidelines as illustrated in the diagram on page 2.

To Be Completed by Applicant:	
Total Outdoor Dining Area (sq.ft.): _____	Approved Occupancy (indoor): _____
Total Outdoor Seating: _____ tables/_____ chairs	Number of Employees (per shift): _____
Total Parking Spaces Available to Restaurant: _____	Is Parking Shared with Other Businesses? <input type="checkbox"/> Yes or <input type="checkbox"/> No
Hours of Operation for Outdoor Dining: _____ to _____	ABC License? <input type="checkbox"/> Yes or <input type="checkbox"/> No License Type: _____
<b>Description of Outdoor Dining Area and Operations: (Please Provide as Many Detail as Possible)</b>	

The diagram below illustrates minimum requirements for social distancing and ADA access in outdoor dining areas. All restaurants shall set up their outdoor seating areas and operations to meet these basic safety requirements.



A limited number of head-in parking spaces located immediately adjacent to a restaurant may be considered for temporary outdoor dining if no other options are available. Each restaurant shall maintain the minimum number of parking spaces required for available seating. Total outdoor seating area shall not exceed the original occupancy of the restaurant.

Restaurant owners proposing to convert parking spaces into outdoor dining area must submit a diagram or Google map with their application indicating the location and number of parking spaces to be used for outdoor dining. Adequate safety barriers (removable walls, K-rail, or landscape planters) must be installed between the dining area and any drive aisle.

The use of tents, temporary shelters, or coverings for outdoor dining shall require review and approval by the Milpitas Fire Prevention Division in accordance with current regulations and fees.

## Signature/Authorization

By signing below, I hereby certify the following:

- The information provided on this form is true and correct.
- I have read and agree to comply with the City of Milpitas Outdoor Dining Guidelines.
- I certify that the Property Owner listed above has reviewed my plans and granted permission to create or expand a temporary outdoor dining area on the subject property.
- I acknowledge that the current provision for outdoor dining is temporary and will remain in effect only until the County Health Officer lifts or modifies the SIP, or as directed by the Milpitas City Council.
- I understand the City may inspect the outdoor dining area at any time to enforce compliance with the above provisions. Additionally, the City may require the temporary outdoor dining to be closed if it is detrimental to the health, safety and welfare of the general public.
- I understand that alcohol may be sold to patrons in conjunction with a meal, but it may not be sold independently. Bar areas shall remain closed to customers. The California Department of Alcoholic Beverage Control (ABC) has additional information at: <https://www.abc.ca.gov/abc-218-cv19-instructions/>.

Restaurant Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_