



CITY OF MILPITAS HOMELESSNESS TASK FORCE

MINUTES

5:15 PM – 6:15 PM

Thursday, April 8, 2021

Virtual Meeting/Teleconference

1. **Welcome/Call to Order** – Chair William Lam called the meeting to order at 5:16 PM.

2. **Pledge of Allegiance**

Chair William Lam led the Pledge of Allegiance.

3. **Roll Call**

Task Force Members Present: Sanae Alexander, Jeremy Bevington, Ricky Davis, William Lam, Norma Morales, Lisa Moreno, Tingna Xu, Barbara Jo Navarro, Ferdie Centeno joined the meeting at 5:27 PM

Task Force Members Absent: Martha Lamdin

Staff Present: Building Safety and Housing Director Sharon Goei, Housing Manager Adam Marcus, Housing Planner Sara Court

4. **Approval of Agenda**

Motion to approve April 8, 2021 agenda

Motion/Second: Norma Morales / Ricky Davis

Motion carried by a vote of Ayes: 8

Noes: 0

Abstain: 0

5. **Approval of Minutes**

Motion to approve March 10, 2021 minutes

Motion/Second: Tingna Xu / Sanae Alexander

Motion carried by a vote of Ayes: 8

Noes: 0

Abstain: 1

6. **Public Forum**

None.

7. **Business Items**

a. **Introduce new Task Force member Barbara Jo Navarro**

Chair William Lam welcomed new Task Force member Barbara Jo Navarro.

b. **Brown Act/Open Governance compliance, hub and spoke communication, and working in small groups outside of public meetings (Martin de los Angeles, City Attorney's Office)**

Martin de los Angeles from the City Attorney's office provided information about compliance with the Brown Act, including hub and spoke communication, and working in small groups outside of public meetings.

Martin clarified several questions from Task Force members regarding the Brown Act, including how to clarify questions with Staff, how to field public inquiries, and how to share ideas for future meetings.

c. Ground Rules for the Task Force (Chair Lam)

Chair William Lam reviewed the following ground rules of the Homelessness Task Force.

1. Show up on-time and come prepared
2. Pay attention (put away devices)
3. Share your unique perspective, please be brief
4. Allow space so others can share their perspectives
5. Listen and be open to new ideas
6. Critique ideas, not people
7. Comply with the Brown Act and the City's Open Government Ordinance

Motion to approve the Homelessness Task Force ground rules

Motion/Second: Sanae Alexander / Ferdie Centeno

Motion carried by a vote of Ayes: 9 Noes: 0 Abstain: 0

d. Discuss meeting frequency, date, time of future meetings (Chair Lam)

Chair William Lam suggested a recurring meeting time to the Task Force, each second Thursday of the month from 5PM-6PM.

Motion to set future recurring meetings from 5PM-6PM on the second Thursday of each month

Motion/Second: Ricky Davis / Sanae Alexander

Motion carried by a vote of Ayes: 9 Noes: 0 Abstain: 0

e. Resources on homelessness (Adam Marcus)

Housing Manager Adam Marcus provided information about resources on homelessness, including Milpitas programs and the City's endorsement of the County's Community Plan to End Homelessness.

Staff clarified several questions from Task Force members regarding the Milpitas Rent Relief Program, Mobile Shower and Laundry, partnership with the County Homeless Engagement and Access Team, referral process, and job training opportunities. Chair Lam suggested we continue question and answer at the next meeting. Chair Lam asked if the MyMilpitas App could include a category for homeless referrals.

f. Possible areas of focus and business items for next meeting (Chair Lam)

The Chair shared the following possible areas of focus based on responses from meeting #1:

- Housing
- Food and Clothing

- Education and job training
- Substance abuse rehabilitation services
- Homelessness prevention
- Help people access benefits and resources
- Community safety
- Litter and pollution
- At-risk youth and McKinney-Vento students

Task Force members added the following possible areas of focus:

- multi-lingual social/emotional services for individuals experiencing homelessness
- housing (both permanent affordable housing and temporary housing/shelters).

Task Force members may send further ideas about business items for the next meeting to the Staff Liaison.

8. Adjournment

Meeting was adjourned at 6:31 PM.