



**City of Milpitas**

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## **DRAFT ANNUAL ACTION PLAN**

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**Fiscal Year 2024-2025**



Draft Amendments for January 21, 2024

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Milpitas (City) is an entitlement city that receives Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD).

CDBG funds address community and economic development needs for low- and moderate-income residents through public services and capital improvement projects. At least seventy percent (70%) of gross funding is to be utilized to serve low- and moderate-income individuals and households.

The City is required to develop a three to five-year Consolidated Plan outlining the strategies used to meet the variety of housing and non-housing community needs. For each of the three to five years covered by the Consolidated Plan, HUD requires the City to prepare a one-year Action Plan that identifies programs, projects, and CDBG funding levels undertaken any given year. This Annual Action Plan (AAP) covers the third and final program years covered by the City's 2022-25 Consolidated Plan which was adopted by the Milpitas City Council on June 14, 2022.

The City's AAP covers the period from July 1, 2024, to June 30, 2025 (HUD's Program Year 2024). The City's FY 2024-25 AAP reports on the status of needs and outcomes the City expects to achieve in the coming year. The activities mentioned in the Annual Action Plan are based on current priorities. The 2022-25 Consolidated Plan is supported by the AAP. [Staff will hold a public hearing on Tuesday, January 21, 2025 to discuss substantial amendments to the 2022-25 Consolidated Plan and the 2024-25 Annual Action Plan.](#)

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The AAP provides a snapshot of how the City will utilize its CDBG allocation to meet the needs of the City's low- and moderate-income individuals and the most vulnerable populations.

The objectives and outcomes identified in the 2022-2025 Consolidated Plan are to be achieved with the activities and programs mentioned in the Annual Action Plan. The Annual Action Plan works towards accomplishing the following priorities to meet the housing and community development needs in Milpitas:

- Affordable Housing Rental Rehabilitation
- Assist Microenterprises and Small Businesses
- Community Funding/Public Services
- Fair Housing
- Maintain and Preserve Existing Housing
- New Affordable Housing
- Public Improvements including Accessibility and Improving Public Facilities
- Public Services for Children and Youth
- Public Services for Domestic Violence Support
- Public Services for Residents at Risk of Eviction
- Public Services for Seniors

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance and Action Report (CAPER) reports on the success of the City's Annual Action Plan. The CAPER assists in assessing the annual performance of the AAP with meeting its overall three-to-five-year Consolidated Plan priorities.

The last CAPER submitted to HUD was for FY 2022-23 (HUD's Program Year 2022).

The following are the highlights of the accomplishments reported in support of the Consolidated Plan:

**Affordable Housing Rental Rehabilitation:** Terrace Gardens Senior Housing is an affordable housing rental apartment for seniors. Terrace Gardens met its goal of rehabilitating the existing community room wood trellis, assisting 148 housing units.

**Community Funding/Public Services:** A total of 174 individuals benefitted from a variety of public services provided by four non-profit organizations.

**Maintain and Preserve Existing Housing:** Rebuilding Together Silicon Valley (RTSV) preserves affordable housing by providing safety, energy efficiency, accessibility repairs, and improvements to qualified low-income homeowners and renters. RTSV made housing repairs for 27 Milpitas households (26 homeowners and 1 renter).

**Public Services for Children and Youth:** Child Advocates of Silicon Valley is the only agency in the County that provides court-appointed volunteers (CASA) to each foster child. Child Advocates of Silicon Valley served and connected 9 Milpitas foster children youth and children to CASAs.

**Public Services for Domestic Violence Support:** A total of 78 individuals benefitted from a variety of domestic violence survivor services provided by two non-profit organizations.

**Public Services for Seniors:** A total of 553 individuals benefitted from a variety of senior services provided by seven non-profit organizations.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City solicited input throughout the development process of the FY 2024-25 AAP. During the development of the FY 2024-25 AAP, two public hearings and a community meeting were held to solicit public comment to help identify community needs. The First Public Hearing was held during the drafting phase of the AAP. The Second/Final Public Hearing Meeting was held after holding a community meeting.

##### **Public Hearing #1**

The First Public Hearing was held on February 6, 2024, to solicit public comment on the applications submitted. A total of twelve (12) public comments were provided. Nine (9) public comments were from prospective applicants summarizing its proposed activities and how the activities would benefit Milpitas residents.

##### **Community Meeting**

On March 13, 2024, the Community Advisory Commission (CAC) held a public meeting to review the applications received, hear from the applicants, and rank priority areas. The commissioner's feedback was incorporated into the final allocation recommendations for the June 18, 2024, public hearing meeting. Eleven (11) public comments were heard from prospective applicants summarizing their proposed activities and impact.

##### **Public Hearing #2**

The Second/Final Public Hearing was held on June 18, 2024, to solicit public comment on the proposed funding allocations. A total of ten (10) public comments were provided. Nine (9) public comments were from prospective applicants emphasizing the importance of funding their activities.

##### **Public Noticing**

Per the City of Milpitas' adopted Citizen Participation Plan, the City held a 30-day public review comment period for the Annual Action Plan. The City published notifications of upcoming public hearings and the 30-day public review comment period in a local newspaper of general circulation,

copies at the front desk and local Library, on the City's CDBG webpage, and via email blasts to stakeholders. The City held two advertised public hearings on February 6, 2024, and June 18, 2024.

On December 8, 2023, the City announced the opening of the FY2024-2025 CDBG application period. The application period opened on December 8, 2023, and remained available through January 8, 2024. The announcement was made via a Notice of Funding Availability. The public notice was distributed to the current CDBG subgrantees, CDBG interest email list, and other community members. Additionally, the public notice and the application were physically available at City Hall's Permit Center and the Milpitas Library for the public. Lastly, the public notice was published in the Milpitas Post on December 8, 2023. The application was accessible via our Federal Program webpage.

On January 19, 2024, the City announced the First Public Hearing and made available the draft FY24-25 Annual Action Plan for the public review comment period in a local newspaper of general circulation, copies at the front desk and local Library, on the City's CDBG webpage, and via email blasts to stakeholders. The notice was published in the Milpitas Post on January 19, 2024, and the draft AAP was accessible via our Federal Program Webpage.

On May 17, 2024, the City announced the Second Public Hearing for the public review comment period in a local newspaper of general circulation, copies at the front desk and local Library, on the City's CDBG webpage, and via email blasts to stakeholders. The Annual Action Plan's 30-day public review period occurred from May 17, 2024 through June 17, 2024.

On December 6, 2024, the City announced a public hearing to consider a substantial amendment and, made available the draft 2022-25 Consolidated Plan and the 2024-25 Annual Action Plan for public review, comment period. The notice was in a local newspaper of general circulation, copies at the front desk and local Library, on the City's CDBG webpage, and via email blasts to stakeholders. The 30-day public review period occurred from December 6, 2024 through January 20, 2025.

## 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

On February 6, 2024, the City Council conducted a Public Hearing to solicit public comment on the FY 2024-25 CDBG applications submitted. Twelve (12) public comments were heard from prospective applicants summarizing their proposed activities and how their activities would benefit Milpitas residents.

On March 13, 2024, staff held a public meeting to solicit community and CAC feedback on the proposed FY 2024-25 Annual Action Plan as well as the applicants applying for CDBG funding. Commissioners received comments from the prospective FY 2024-25 CDBG applicants. A total of eleven (11) comments were provided from applicant organizations describing their proposed project and how it will benefit Milpitas residents. Each Commissioner then provided their feedback on priorities and goals the Council should consider funding with CDBG funds.

On June 18, 2024, the City Council conducted the second/final Public Hearing. Ten (10) public comments

were heard from prospective applicants emphasizing the importance of funding their activities.

Will update after January 21, 2025, public hearing.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A. No comments received fall under this category.

**7. Summary**

Following the Citizen Participation Plan requirements, the City held public hearings on February 6 and June 18, 2024.

On January 19, 2024, the City posted the draft FY24-25 Annual Action Plan on its website to provide opportunities for public comment. The document is posted at this URL:

<https://www.milpitas.gov/922/CDBG-Plans-Reports>

Will update after January 21, 2025, public hearing.



**PR-05 Lead & Responsible Agencies – 91.200(b)****1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MILPITAS	Housing

Table 1 – Responsible Agencies

**Narrative (optional)**

The City of Milpitas is the lead agency and administrator for CDBG entitlement funds.

**Consolidated Plan Public Contact Information**

**AP-10 Consultation – 91.100, 91.200(b), 91.215(l)****1. Introduction**

The FY 2024-25 AAP is a one-year plan that describes eligible projects and activities to be completed according to current priorities outlined in the 2022-25 Consolidated Plan. The AAP was prepared by Housing staff with input from a variety of local and regional stakeholders.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City will continue to work with organizations to provide programs and services for low- and moderate-income residents. The City participates in a monthly regional CDBG/ Housing Coordinators meeting with all local jurisdictions, which often includes the County Santa Clara Office of Supportive Housing (OSH), to discuss housing cooperation. City staff continues to maintain dialogue with all service providers, public and private to enhance services and connect with service providers for better coordination of service deliveries.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Santa Clara County Office of Supportive Housing is the administrator of the Santa Clara County Continuum of Care (CoC). The CoC is a multi-sector group of stakeholders guiding the implementation of the County's housing and service system to meet the needs and prevent and end homelessness. This includes: 1) permanent housing, 2) emergency shelter with outreach and assessment services, 3) transitional housing with support services, and 4) prevention services.

In 2020, the City of Milpitas participated in the preparation of the Community Plan to End Homelessness in Santa Clara County. The Plan identifies strategies to address the needs of homeless people in the county. On October 6, 2020, the City Council endorsed the 2020-2025 Santa Clara County Community Plan to End Homelessness.

The City has begun contracting with WeHope for homeless outreach, with two case managers providing outreach alongside working in-house with staff to assist with the City's unhoused response and protocols. WeHope is a Bay Area nonprofit organization that began as an emergency shelter and has provided unhoused outreach, assessment, and case management services for the last 10 years. Under this contract, WeHope will identify, assess, and refer unhoused residents to appropriate housing programs and services, as well as provide consistent immediate data and longer-term projections on unhoused residents in the city to ensure that the City has a strategic and standardized methodology for

servicing unhoused residents. The WeHope contract will be funded through the Permanent Local Housing Allocation Grant.

Additionally, City Staff attend monthly regional CDBG/ Housing Coordinators meetings. Meetings serve the purpose of identifying gaps in homeless services and funding priorities to address homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Milpitas does not receive Emergency Shelter Grant (ESG) funding however the City participates with the CoC to address homeless issues.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES - LONG TERM
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from Catholic Charities attended to voice the need for those living in long-term care.
2	<b>Agency/Group/Organization</b>	CityTeam
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from CityTeam attended to voice the need for the unhoused.
3	<b>Agency/Group/Organization</b>	Healthier Kids Foundation SCC
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from the Healthier Kids Foundation attended to voice the need for the Refugee and Immigrant School Linked Services Manager for the Milpitas Unified School District (MUSD).
4	<b>Agency/Group/Organization</b>	Hope for the Unhoused
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from Hope for the Unhoused attended to voice the need for the unhoused.
5	<b>Agency/Group/Organization</b>	Knights of Columbus
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from the Knights of Columbus attended to voice the need for the unhoused.
6	<b>Agency/Group/Organization</b>	Project Sentinel
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from Project Sentinel attended to voice the need for fair housing rights.
7	<b>Agency/Group/Organization</b>	REBUILDING TOGETHER SILICON VALLEY
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from Rebuilding Together Silicon Valley attended to voice the need for continued services for critical repairs and accessibility modifications for low-income homes.
8	<b>Agency/Group/Organization</b>	SENIOR ADULT LEGAL ASSISTANCE
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from Senior Adult Legal Assistance attended to voice the need for continuing legal services for senior person(s).
9	<b>Agency/Group/Organization</b>	Terrace Gardens
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The surrounding organizations were contacted via email, Milpitas Post, and City's website. A staff member from Terrace Gardens attended to voice the need for services for senior person(s).

#### **Identify any Agency Types not consulted and provide rationale for not consulting**

The City did not consult with nearby correctional facilities or child welfare entities. The organization has various partnerships with the County and the City works with those organizations indirectly through the several partnerships through the County and sub-recipients funded and outlined in this Action Plan.

#### **Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Continuum of Care Council	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to support activities to prevent and end homelessness.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Housing Element	City of Milpitas	The Housing Element serves as a policy guide to help the City meet its existing and future housing needs. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing. The California Department of Housing and Community Development (HCD) certified the City 2023-2031 Housing Element on May 17, 2023.

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The citizen participation process includes holding several public community meetings and workshops for maximum citizen participation. City staff worked closely with the City's Community Advisory Commission (CAC) to hold a public meeting for the Commission and community to understand and participate in the CDBG process. The CAC held a public meeting on March 13, 2024, to discuss the priorities, goals, and funding allocations for the FY 2024-25 Annual Action Plan.

The City conducted four publicly noticed meetings to discuss CDBG allocations, two of which were public hearings. Noticing for the public hearings was done per the Citizen Participation Plan.

Per the City's adopted Citizen Participation Plan, the City is to allow a 30-day public review and comment period for the Annual Action Plan. The City has published notifications of upcoming public hearings and the 30-day public review comment period in the local newspaper, at the City's front desk, Milpitas Library, on its CDBG webpage, and via email blasts to stakeholders. The City held two advertised public hearings on February 26, 2024, and June 18, 2024. The Annual Action Plan 30-day public review comment period occurred from May 17, 2024, through June 17, 2024.

On April 25, 2024, the City posted the draft FY 2024-25 Annual Action Plan on its website to provide opportunities for public comment. The documents were posted at this URL: <https://www.milpitas.gov/475/Federal-Program-Community-Development-BI>

The City held a public meeting with the CAC on March 13, 2024, to review applications and hear applicant presentations. The Commissioners deliberated and made their recommendations to the City Council. Recommendations were synthesized into the staff's agenda report. This narrative and report were presented at the June 18th public hearing. Eleven (11) public comments were heard from prospective applicants summarizing their proposed activities and how their activities would benefit Milpitas residents.

On February 6, 2024, the City Council conducted a public hearing for the funding allocations for the FY 2024-25 Community Development Block Grant Annual Action Plan. Twelve (12) public comments were heard from prospective applicants summarizing their proposed activities and how their activities would benefit Milpitas residents. One (1) public comment was heard from a Milpitas resident.

Staff incorporated the first public hearing and CAC meeting feedback into the final allocation recommendations for the final public hearing meeting.

On June 18, 2024, the City held the second/final public hearing. Ten (10) public comments were heard from prospective applicants. Nine (9) public comments were from prospective applicants emphasizing the importance of funding their activities.

Staff noted the comments received at the final public hearing and will bring recommendations to a future City Council meeting.

#### **Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Opening the application period.	No comments were received.	N/A	<a href="https://www.milpitas.gov/924/CDBG-Notices">https://www.milpitas.gov/924/CDBG-Notices</a>
2	Internet Outreach	Non-targeted/broad community	Opening the application period.	No comments were received.	N/A	<a href="https://www.milpitas.gov/924/CDBG-Notices">https://www.milpitas.gov/924/CDBG-Notices</a>
3	Newspaper Ad	Non-targeted/broad community	Public Hearing # 1 Notice.	No comments were received.	N/A	<a href="https://www.milpitas.gov/924/CDBG-Notices">https://www.milpitas.gov/924/CDBG-Notices</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Internet Outreach	Non-targeted/broad community	Public Hearing # 1 Notice.	No comments were received.	N/A	<a href="https://www.milpitas.gov/924/CDBG-Notices">https://www.milpitas.gov/924/CDBG-Notices</a>
5	Public Hearing	Non-targeted/broad community	50 Attendees.	The City Council heard 11 comments from the public/applicants.	N/A	<a href="https://www.youtube.com/watch?v=BFIWKFaqFel">https://www.youtube.com/watch?v=BFIWKFaqFel</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Public Meeting	Non-targeted/broad community	25 Attendees.	The Community Advisory Commission (CAC) heard 11 comments from the applicants. The commissioners provided their feedback on priorities and goals the City Council should consider funding with CDBG funds.	N/A	<a href="https://milpitasca.portal.civicclerk.com/event/1604/files/agenda/3321">https://milpitasca.portal.civicclerk.com/event/1604/files/agenda/3321</a>
7	Newspaper Ad	Non-targeted/broad community	Public Hearing #2 Notice.	No comments were received.	N/A	<a href="https://www.milpitas.gov/924/CDBG-Notices">https://www.milpitas.gov/924/CDBG-Notices</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Internet Outreach	Non-targeted/broad community	Public Hearing #2 Notice.	No comments were received.	N/A	<a href="https://www.milpitas.gov/924/CDBG-Notices">https://www.milpitas.gov/924/CDBG-Notices</a>
9	Public Hearing	Non-targeted/broad community	50 Attendees.	The City Council heard 10 comments from the public/applicants.	N/A	<a href="https://www.youtube.com/watch?v=2UEgFtYPTF0">https://www.youtube.com/watch?v=2UEgFtYPTF0</a>
10	<u>Newspaper Ad</u>	<u>Non-targeted/broad community</u>	<u>Public Hearing Notice.</u>	<u>No comments were received.</u>	<u>N/A</u>	
11	<u>Public Hearing</u>	<u>Non-targeted/broad community</u>				<u>Will be updated after public hearing meeting on January 21, 2025</u>

Table 4 – Citizen Participation Outreach

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## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Milpitas received an entitlement allocation amount of \$592,161.00. The City will allocate CDBG funds to eligible activities that address the needs identified in the Consolidated Plan. Prior Year resources in the amount of \$594,882.86 and current year program income of \$81,085.24 from revolving loan funds will be re- allocated to continue the City's Microenterprise Assistance Program and Rebuilding Together Silicon Valley Home Rehabilitation Loan Program. Additional Prior Year resources in the amount of \$191,094.35 from unused entitlement funding from past years and recent repayments to HUD will be reallocated to new program year. 15% of the program income earned from RL in the current year (\$12,162.78/\$81,085.20) will be allocated to program administration.

**Anticipated Resources**

Annual Action Plan  
2024

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OMB Control No: 2506-0117 (exp. 09/30/2021)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services						Prior Year resources in the amount of \$594,8823.86 from revolving loan funds will be re-allocated to continue the <a href="#">City's-City's Microenterprise Assistance Program and to Rebuilding Together Silicon Valley Home Rehabilitation Loan Program.</a> Prior unused funds of \$191,094.35 will be re-allocated to continue the City's Microenterprise Assistance Program. <a href="#">15% of PI will be allocated in current year.</a>
		592,161.00	<a href="#">81,085,240.00</a>	<a href="#">901,410,96785,977.21</a>	<a href="#">1,574,657,201,378,138.21</a>		0.00	

Table 54 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Not applicable, the City does not match federal funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There are three parcels controlled by the City. One parcel, located at 1432 S. Main Street, is owned by Milpitas Housing Authority and is approximately 0.9 acres in size. Currently, the parcel is occupied by commercial tenants, but the land is zoned as high-density multi-family residential. In January 2022, City Council directed staff to sell the parcel owned by the Milpitas Housing Authority with the intent that the buyer will develop affordable housing. The sale of this parcel is expected by summer 2023.

The other two parcels, approximately 1.7 acres, are located adjacent to the Milpitas Housing Authority property and is owned by the City of Milpitas. That City parcels are also occupied by commercial businesses but is also zoned for multi-family residential use. Staff is awaiting City Council direction for this parcel.

**Discussion**

Please see the discussion above.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	
1	Maintain and Preserve Existing Housing	2022	2024	Affordable Housing Non-Homeless Special Needs	City of Milpitas	Affordable Housing Development and Preservation	CDBG: \$304,000 750.88 2.86	Homeowner Housing Rehabilitated: 2524 Households Housing Unit	Rehabilitated: Highlight
2	Affordable Housing Rental Rehabilitation	2022	2024	Affordable Housing Non-Housing Community Development	City of Milpitas	Affordable Housing Development and Preservation	CDBG: \$199,999.00	Rental units rehabilitated: 148 Household Housing Unit	
3	Community Funding/Public Services	2022	2024	Homeless Non-Homeless Special Needs	City of Milpitas	Community Services/Public Services	CDBG: \$30,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 152 Persons Assisted	
4	Fair Housing	2022	2024	Affordable Housing Non-Homeless Special Needs	City of Milpitas	Community Services - Fair Housing	CDBG: \$21,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 106 Persons Assisted	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Services for Children and Youth	2022	2024	Non-Homeless Special Needs	City of Milpitas	Community Services - Public Services for Children	CDBG: \$10,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 4 Persons Assisted
6	Public Services for Seniors	2022	2024	Non-Homeless Special Needs Non-Housing Community Development	City of Milpitas	Community Services - Public Services for Seniors	CDBG: \$30,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted
7	Public Services for Domestic Violence support	2022	2024	Non-Homeless Special Needs	City of Milpitas	Community Services/Public Services	CDBG: \$18,824.15	Public service activities other than Low/Moderate Income Housing Benefit: 53 Persons Assisted
8	Assist Microenterprises and Small Businesses	2022	2024	Non-Housing Community Development	City of Milpitas	Economic Development	CDBG: \$36820.00	Businesses assisted: 40 Businesses Assisted <span style="border: 1px solid red; padding: 2px;">Formatted: Highlight</span>

Table 62 – Goals Summary

#### Goal Descriptions

1	Goal Name	Maintain and Preserve Existing Housing
	Goal Description	Funds will be used to assist low- and moderate income homeowners and renters will critical home repairs.

2	<b>Goal Name</b>	Affordable Housing Rental Rehabilitation
	<b>Goal Description</b>	Funds will be used to provide critical repairs to a low-income senior housing facility in Milpitas.
3	<b>Goal Name</b>	Community Funding/Public Services
	<b>Goal Description</b>	Funds will be used to assist chronically homeless individuals by providing necessities and food. Additionally, funds will be used to assist individuals with disabilities with housing search assistance and for tenant-landlord counseling.
4	<b>Goal Name</b>	Fair Housing
	<b>Goal Description</b>	Funds will be used to provide fair housing services. These services encompass education, counseling, thorough investigations, and decisive enforcement actions.
5	<b>Goal Name</b>	Public Services for Children and Youth
	<b>Goal Description</b>	Funds will be used for Court Appointed Special Advocates (CASA) in Santa Clara County, which entails recruiting, training and supporting CASA Volunteers according to the National CASA Association standards. CASA will then be matched with a foster child in Santa Clara who has <b>experience-experienced</b> abuse, neglect, or abandonment.
6	<b>Goal Name</b>	Public Services for Seniors
	<b>Goal Description</b>	Funds will be used to provide seniors with long-term care ombudsman services, free legal services, and home-delivered meals.
7	<b>Goal Name</b>	Public Services for Domestic Violence support
	<b>Goal Description</b>	Funds will be used to provide survivors of domestic violence with comprehensive , survivor-defined services such as counseling, risk assessment, legal advocacy, and other support services.
8	<b>Goal Name</b>	Assist Microenterprises and Small Businesses
	<b>Goal Description</b>	Funds will be used to provide 40 microenterprises with grant awards valued from \$7,55,000 to \$12,500 grant to assist with the economic vitality in Milpitas.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The Consolidated Plan goals represent high-priority needs for the City of Milpitas and serve as the basis for the strategic actions the City will use to meet these needs. The City of Milpitas only receives Community Development Block Grant (CDBG) funding. If available and recommended in certain circumstances, the City Council may also augment the funds and contributions from local funds, such as the Housing Authority Fund. All the funds mentioned, are in efforts to serve and improve the lives of low- and moderate-income persons in Milpitas.

#### Projects

#	Project Name
1	Catholic Charities of Santa Clara County
2	Child Advocates of Silicon Valley
3	CityTeam
4	Microenterprise Assistance Program (MEAP)
5	Hope for the Unhoused
6	Next Door Solutions to Domestic Violence
7	Project Sentinel (Fair Housing)
8	Project Sentinel (TLL)
9	Rebuilding Together Silicon Valley - Capital
10	Senior Adults Legal Assistance
11	Silicon Valley Independent Living Center- Housing Search
12	Sourcewise - Meals on Wheels
13	Terrace Gardens - Capital
14	YWCA - Domestic Violence Services
15	Program Administration
16	Home Rehabilitation Loan Program

Table 73 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are derived through qualitative research such as surveys, public meetings, public hearings, and other avenues of resident input. The research has impacted the priority needs that address the most vulnerable population in our communities and the City Council has established the priorities to address those underserved needs. The main obstacle is the lack of available funding and

lack of flexibility in CDBG funding. As only 15% of the grant is available for public service activities, this severely limits the use of funds on addressing high-priority needs.

## **AP-38 Project Summary**

### **Project Summary Information**

Annual Action Plan  
2024

30

OMB Control No: 2506-0117 (exp. 09/30/2021)

<b>1</b>	<b>Project Name</b>	Catholic Charities of Santa Clara County
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Public Services for Seniors
	<b>Needs Addressed</b>	Community Services - Public Services for Seniors
	<b>Funding</b>	CDBG: \$10,000.00
	<b>Description</b>	Investigate and resolve complaints for seniors and disabled adults in long-term care facilities.(05A/LMC-Presumed Benefit)
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposed Benefit: 4 Seniors
	<b>Location Description</b>	All long-term care facilities in Milpitas.
	<b>Planned Activities</b>	Site visits to long-term care facilities and nursing homes and provide case management for those clients with open cases.
<b>2</b>	<b>Project Name</b>	Child Advocates of Silicon Valley
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Public Services for Children and Youth
	<b>Needs Addressed</b>	Community Services - Public Services for Children
	<b>Funding</b>	CDBG: \$10,000.00
	<b>Description</b>	Provides court appointed youths with volunteers to maintain life-long mentorship and guidance.(05D/LMC-Presumed Benefit)
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<i>Proposed</i> Benefit: 4 Youth
	<b>Location Description</b>	Milpitas, CA
	<b>Planned Activities</b>	The organization will recruit, and train volunteers and provide essential mentors and guidance for youth.
	<b>Project Name</b>	CityTeam

<b>3</b>	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Community Funding/Public Services
	<b>Needs Addressed</b>	Community Services/Public Services
	<b>Funding</b>	CDBG: \$5,000.00
	<b>Description</b>	CityTeams Hope on Wheels food truck provides a warm-cooked meal to unhouse individuals. (03T/LMC-Presumed Benefit)
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposed Benefit: 50 Persons
	<b>Location Description</b>	Milpitas, CA
	<b>Planned Activities</b>	Food distribution to the unhouse twice per month/ twenty-four times per year.
<b>4</b>	<b>Project Name</b>	Microenterprise Assistance Program (MEAP)
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Assist Microenterprises and Small Businesses
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	<b>CDBG: \$368,200.00</b>
	<b>Description</b>	Funding will be used to provide support to microenterprises in Milpitas.(18C/LMC-Not Presumed Benefit)
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<b>Proposed</b> Benefit: 40 <b>Microenterprises</b>
	<b>Location Description</b>	Milpitas, CA
	<b>Planned Activities</b>	Support Milpitas microenterprises by providing 40 microenterprises with \$5,000 grant.
<b>5</b>	<b>Project Name</b>	Hope for the Unhoused
	<b>Target Area</b>	City of Milpitas

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<b>Goals Supported</b>	Community Funding/Public Services
<b>Needs Addressed</b>	Community Services/Public Services
<b>Funding</b>	CDBG: \$5,000.00
<b>Description</b>	This mobile service center would provide a weekly one stop shop for the unhoused to get food, water, clothing, essentials (tents, sleeping bag), hygiene kit, device recharging, etc. It would also provide the unhoused the ability to get assessed (VI-SPDAT), request additional support such as medical issues, and request or get status on case management items (e.g., ID, Social Security, EBT, GA/VA).(03T/LMC-Not Presumed Benefit)
<b>Target Date</b>	6/30/2025
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposed Benefit: 40 Persons
<b>Location Description</b>	Milpitas, CA
<b>Planned Activities</b>	Provide essentials to unhoused individuals.
<b>6</b>	<b>Project Name</b> Next Door Solutions to Domestic Violence
	<b>Target Area</b> City of Milpitas
	<b>Goals Supported</b> Public Services for Domestic Violence support
	<b>Needs Addressed</b> Community Services/Public Services
	<b>Funding</b> CDBG: \$9,412.00
	<b>Description</b> Provide Support Services for Survivors of Domestic Violence by providing emergency shelter, crisis counseling, safety strategies, community and systems advocacy, support groups, and case management.(05G/LMC-Presumed Benefit)
	<b>Target Date</b> 6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b> Proposed Benefit: 37 Persons
	<b>Location Description</b> Milpitas, CA

	<b>Planned Activities</b>  Next Door Solutions provides peer counseling, advocacy, legal help, and support groups. Additionally, Next Door Solutions to Domestic Violence provides safe emergency shelter to victims of domestic violence and their children within a confidential and protected environment.
<b>7</b>	<b>Project Name</b> Project Sentinel (Fair Housing)
	<b>Target Area</b> City of Milpitas
	<b>Goals Supported</b> Fair Housing
	<b>Needs Addressed</b> Community Services - Fair Housing
	<b>Funding</b> CDBG: \$21,000.00
	<b>Description</b> Project Sentinel is a private nonprofit agency providing fair housing services to the City of Milpitas. Milpitas residents and those seeking to reside in Milpitas will have their civil rights protected with fair housing education, counseling, investigation, and enforcement actions conducted by Project Sentinel.(21D, Fair Housing)
	<b>Target Date</b> 6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b> Proposed Benefit: 106 Persons
	<b>Location Description</b> Milpitas, CA
	<b>Planned Activities</b> Handle Fair Housing cases and provide public presentations and education.
<b>8</b>	<b>Project Name</b> Project Sentinel (TLL)
	<b>Target Area</b> City of Milpitas
	<b>Goals Supported</b> Community Funding/Public Services
	<b>Needs Addressed</b> Community Services/Public Services
	<b>Funding</b> CDBG: \$10,000.00
	<b>Description</b> Through education and counseling, housing providers (owners and property managers) and tenants will understand their respective rights and obligations. Rental housing disputes will be resolved through mediation, conciliation, and empowerment.(05K/Not Presumed Benefit)
	<b>Target Date</b> 6/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	Proposed Benefit: 30 Persons
	Location Description	Milpitas, CA
	Planned Activities	Tenant/landlord dispute resolution through counseling and education.
9	Project Name	Rebuilding Together Silicon Valley - Capital
	Target Area	City of Milpitas
	Goals Supported	Maintain and Preserve Existing Housing
	Needs Addressed	Affordable Housing Development and Preservation
	Funding	CDBG: \$304156,000.00
	Description	Funding to provide home repairs, rehabilitation, accessibility, and mobility services work to low-income residents in Milpitas.(14A/LMH)
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Proposed Benefit: 25 units
	Location Description	Milpitas, CA
	Planned Activities	Rehabilitate very low-, low-low-income households at no cost.
10	Project Name	Senior Adults Legal Assistance
	Target Area	City of Milpitas
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services - Public Services for Seniors
	Funding	CDBG: \$10,000.00

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<b>Description</b>	Legal services in the form of advice/referrals, consultations/brief service, and legal representation will be provided to Milpitas elders in areas of law common to SALA's target population including, but not limited to, the following: Public Benefits (Social Security, SSI, Medicare, and Medi-Cal); Nursing Homes and Alternatives to Institutionalization (including Advance Directives); Elder Abuse; Housing Law, Consumer Problems; and Personal Affairs (including Simple Wills through SALA's No Fee Wills Panel). SALA will provide services through on-site appointments scheduled at intake days at least once a month at the Barbara Lee (Milpitas) Senior Center. Home visits will be made to elders in Milpitas who are homebound or who reside in nursing homes. Milpitas residents with urgent problems will also be served on an emergency basis by telephone. Milpitas residents who appear at SALA intake sites in other cities will also be served. SALA will also conduct one community education presentation annually for the participants at the Milpitas Senior Center. All services described herein will be provided by one of the attorneys on SALA's staff, a pro bono (volunteer) attorney, or a paralegal (either paid staff or volunteer).(05A/LMC-Presumed Benefit)														
<b>Target Date</b>	6/30/2025														
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposed Benefit: 16 Seniors														
<b>Location Description</b>	Barbara Lee Center, Phone, or San Jose Office														
<b>Planned Activities</b>	Legal assistance to seniors.														
<b>11</b>	<table border="1"> <tr> <td><b>Project Name</b></td><td>Silicon Valley Independent Living Center- Housing Search</td></tr> <tr> <td><b>Target Area</b></td><td>City of Milpitas</td></tr> <tr> <td><b>Goals Supported</b></td><td>Community Funding/Public Services</td></tr> <tr> <td><b>Needs Addressed</b></td><td>Community Services/Public Services</td></tr> <tr> <td><b>Funding</b></td><td>CDBG: \$10,000.00</td></tr> <tr> <td><b>Description</b></td><td>The Housing Service project will assist individuals with disabilities in acquiring the knowledge and skills needed to secure or maintain affordable, accessible housing.(05B/LMC-Presumed Benefit)</td></tr> <tr> <td><b>Target Date</b></td><td>6/30/2025</td></tr> </table>	<b>Project Name</b>	Silicon Valley Independent Living Center- Housing Search	<b>Target Area</b>	City of Milpitas	<b>Goals Supported</b>	Community Funding/Public Services	<b>Needs Addressed</b>	Community Services/Public Services	<b>Funding</b>	CDBG: \$10,000.00	<b>Description</b>	The Housing Service project will assist individuals with disabilities in acquiring the knowledge and skills needed to secure or maintain affordable, accessible housing.(05B/LMC-Presumed Benefit)	<b>Target Date</b>	6/30/2025
<b>Project Name</b>	Silicon Valley Independent Living Center- Housing Search														
<b>Target Area</b>	City of Milpitas														
<b>Goals Supported</b>	Community Funding/Public Services														
<b>Needs Addressed</b>	Community Services/Public Services														
<b>Funding</b>	CDBG: \$10,000.00														
<b>Description</b>	The Housing Service project will assist individuals with disabilities in acquiring the knowledge and skills needed to secure or maintain affordable, accessible housing.(05B/LMC-Presumed Benefit)														
<b>Target Date</b>	6/30/2025														

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposed Benefit: 32 Persons
	<b>Location Description</b>	Barbara Lee Center, Phone, Central Office
	<b>Planned Activities</b>	Provide housing search assistance to LMC Milpitas residents with disabilities at risk of eviction.
<b>12</b>	<b>Project Name</b>	Sourcewise - Meals on Wheels
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Public Services for Seniors
	<b>Needs Addressed</b>	Community Services - Public Services for Seniors
	<b>Funding</b>	CDBG: \$10,000.00
	<b>Description</b>	Ensure critical, ongoing meal services and wellness checks for Milpitas older low-income adult residents. A total of 14 meals are delivered to the senior's home once a week at no cost.(OSA/LMC-Presumed Benefit)
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposed Benefit: 20 Seniors
	<b>Location Description</b>	Milpitas, CA
	<b>Planned Activities</b>	Provide seniors with nutritious, home-delivered meals.
<b>13</b>	<b>Project Name</b>	Terrace Gardens - Capital
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Affordable Housing Rental Rehabilitation
	<b>Needs Addressed</b>	Affordable Housing Development and Preservation
	<b>Funding</b>	CDBG: \$199,999.00
	<b>Description</b>	This project consists of a capital improvement activity at Terrace Gardens to replace the roofs of the remainder 80% of the "Community Building" and "E" & "F" buildings.(14B/LMH)
	<b>Target Date</b>	6/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	<u>Proposed</u> Benefit: 148 Units (184 Seniors)
	<b>Location Description</b>	186 Beresford Court
	<b>Planned Activities</b>	Funding will be used to replace three roofs at Terrace Gardens.
14	<b>Project Name</b>	YWCA - Domestic Violence Services
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	Public Services for Domestic Violence support
	<b>Needs Addressed</b>	Community Services/Public Services
	<b>Funding</b>	CDBG: \$9,412.00
	<b>Description</b>	Provide residents of the City of Milpitas with domestic violence support services.(05G/LMC-Presumed Benefit)
	<b>Target Date</b>	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Proposed Benefit: 16 Persons
	<b>Location Description</b>	Milpitas, CA
	<b>Planned Activities</b>	24-hour Support Line; emergency shelter; emergency response calls from law enforcement; crisis counseling, individual therapy, and support groups for adults and children; medical advocacy; transportation; criminal justice and social service advocacy; temporary restraining orders; court accompaniment; and children's programming.
15	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	City of Milpitas
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	<u>CDBG: \$109,594.78</u> <del>97,432.00 (will be increased by 15% based on Program income earned)</del>
	<b>Description</b>	Program Administration (21A)
	<b>Target Date</b>	6/30/2025

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	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Milpitas, CA
	Planned Activities	Administrative planning activities for CDBG program.
16	Project Name	Home Rehabilitation Loan Program
	Target Area	City of Milpitas
	Goals Supported	Maintain and Preserve Existing Housing
	Needs Addressed	Affordable Housing Development and Preservation
	Funding	CDBG: \$1594,883.00 (Program will be sunset)
	Description	Rehabilitate very low-, low-income households.(14A/LMH)
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Proposed Benefit: 6 units
	Location Description	Milpitas, CA
	Planned Activities	Rehabilitate very low-, low- income households.

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**AP-50 Geographic Distribution – 91.220(f)****Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Not applicable. The City of Milpitas does not set geographic concentration areas for assistance. No census tracts in the city limits identify any area as a slum. Instead, the City helps fund organizations that provide supportive services to low- and moderate-income residents.

**Geographic Distribution**

Target Area	Percentage of Funds
City of Milpitas	100

**Table 84 - Geographic Distribution****Rationale for the priorities for allocating investments geographically**

Not applicable.

**Discussion**

Not applicable.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City adopted an Affordable Housing Ordinance No. 297 on June 12, 2018. The Affordable Housing Ordinance requires that all new developments over 10 units must construct 15% of the total number of dwelling units to be affordable. For example, a developer wants to build an apartment complex with 20 units. A total of 3 units (15%) will need to be deemed affordable to comply with the City's Affordable Housing Ordinance. On March 5, 2019, the City established residential and non-residential affordable housing fees. On February 1, 2022, the City Council approved changes to the Affordable Housing Ordinance to encourage more on-site housing construction, to help the City meet its Regional Housing Needs Allocation (RHNA) goals, and to add clarity and consistency throughout the ordinance.

In addition to our Affordable Housing Ordinance, the City typically allocates funding resources to Rebuilding Together Silicon Valley Independent and Terrace Gardens. These organizations help support low-income homeowners and renters and seniors stay housed.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	17369
Special-Needs	0
Total	17369

Table 96 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	17369
Acquisition of Existing Units	0
Total	17369

Table 107 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The City anticipates allocating resources to Rebuilding Together Silicon Valley and Terrace Gardens.

Rebuilding Together Silicon Valley assists low-income homeowners and renters with critical repairs. The resources allocated to Rebuilding Together would serve 4326 low-income homeowners

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increased) and renters in Milpitas, a total of 25 households/units.

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Terrace Gardens is a deed-restricted very-low- and low-income affordable housing seniors' rental development. The allocation would be for capital repairs to the common area which would benefit 148 affordable housing units.

~~The Home Rehabilitation Loan Program will assist low income homeowners with critical repairs. The resources allocated to the Home Rehabilitation Loan Program would serve 6 low-income homeowners/units in Milpitas. The total benefit of these three activities would be 17369 units.~~

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## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Milpitas currently does not have any public housing. However, there is a project-based Section 8 property in the City, the Sunnysills Apartments. The Sunnysills Apartments is a 171-unit development in which 149 units receive project-based Section 8 vouchers. The project-based Section 8 vouchers subsidize assistance for each unit with the Department of Housing and Urban Development, establishing fair market rent for the area and what the tenant can afford to pay. The goal is to be competitive with the local market thus incentivizing the owner to rent to low-income households. Additionally, there is a permanent supportive housing located at 1000 Hillview Court and 355 Sango Court. The 1000 Hillview Court is a 132-unit supportive housing project that is being funded by Santa Clara County to house formerly and at risk of homelessness in the state. The goal is to provide stability and resources to the individuals so they can move forward into more long-term solutions and remain housed. 355 Sango Court is the first 100% affordable housing development in Milpitas that consists of 102 apartments. 44 units were set aside for chronically homeless households.

### **Actions planned during the next year to address the needs to public housing**

The Office of Housing is working on a strategic plan as well as its Consolidated Plan in the upcoming year to address public housing. The City anticipates both will prioritize the preservation, production, and protection of housing. This may include discussions identifying new funding sources for the creation of affordable housing and working with the Santa Clara County Housing Authority to leverage public housing authority resources.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

There is no public housing within the city. However, the City manages a Below Market Rate (BMR) Homeownership program that encourages first time homebuyers that are eligible low-and moderate income to apply. The City has partnered with HouseKeys to administer our BMR program. City staff encourages people interested in the program to create a free account with HouseKeys to be notified via email of when housing opportunities become available.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

As with many PHA's, there is not enough funding to provide housing vouchers for every family in need of one. The City is looking into ways we can keep individuals housed. Our Rent Relief Program offers up to \$5,000 to help assist with rent if family has gotten behind. We also provide future rent and security

deposit assistance if needed.

**Discussion**

Please see the discussion above.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The County of Santa Clara and the City have designated homelessness as a critical issue. In Santa Clara County's 2023 Point-in-Time Census & Survey Comprehensive Report, the survey identified a total of 142 unsheltered homeless persons in Milpitas. Notably, there was a 48% decrease in unsheltered homeless persons in Milpitas. The decrease demonstrates that the homelessness crisis in the City is improving. With that being said, the City strives to solve and provide resources to individuals experiencing homelessness. Given the complexity of homelessness, interagency and interregional collaboration is crucial in solving the homeless issue.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

November 10, 2020, the City Council approved and authorized staff to enter into an agreement for homeless outreach, assessment, and street-based case management services with Santa Clara County. A new contract was executed in December 2022 to continue homeless outreach through December 2023. As of April 2024, the City is preparing to launch a Request for Proposal (RFP) to enter into a new contract for homeless outreach and assessments.

In December 2020, the City Council authorized staff to contract with WeHOPE to provide mobile shower and laundry services in Milpitas. In June 2023, the City Council approved to fund WeHOPE for an additional 3 years.

The City's Housing team will continue to explore resources that can further benefit the homeless population in Milpitas.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Milpitas will address emergency shelter and transitional housing needs of homeless persons by continuing to coordinate services between the City's Police, Building Safety & Housing, and Public Works Departments and our local service providers, such as LifeMoves. The City's Rent and Mortgage Relief program does allow for emergency housing relief for foster children or homeless families with school age children experiencing temporary homelessness. Funds can be used for obtaining temporary, secure housing (motel, hotel, etc.) followed by additional assistance for rent/deposit relief to move into

more permanent housing.

#### CDBG Funded

- Next Door Solutions to Domestic Violence: Next Door Solutions to Domestic Violence provides client-centered, community-based supportive services for victims of domestic violence and his/her children. The organization also provides undisclosed emergency shelter when requested and needed by the individual and/or family.
- YWCA Silicon Valley (YWCA): YWCA Silicon Valley empowers women and her children to end racism and violence through offering supportive services for self-improvement and undisclosed emergency shelter for short-term to a longer amount of time if needed. YWCA also provides clients referrals to permanent housing if possible, and available.

#### Other Funded Programs

- The City of Milpitas has an Emergency Motel Stays Program which provides up to three nights of temporary shelter at a Milpitas hotel for unhoused individuals and families.
- The City's Rent and Mortgage Relief program eligible uses include: Eviction Protection, Domestic Violence Relocation, Child and Family Homelessness Relief, Emergency housing relief for foster children or homeless families with school-age children experiencing temporary homelessness. Funds can be used for obtaining temporary, secure housing (motel, hotel, etc.) and then be used for rent/deposit relief to move into more permanent housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City's Rent and Mortgage Relief program allows for emergency housing relief for foster children or homeless families with school-age children experiencing temporary homelessness. Funds can be used for obtaining temporary, secure housing (motel, hotel, etc.) followed by additional assistance for rent/deposit relief to move into more permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

#### **employment, education, or youth needs.**

Milpitas does not currently have an institutional discharge policy. The City collaborates with the Santa Clara County CoC, who recently updated their Quality Assurance Standards to include a homeless discharge coordination policy.

The County CoC endeavors to provide guidance and resources to those released from institutions. The discharge policy includes access to reentry resource centers where, for example, an VI-SPIDAT could be administered. The VI-SPIDAT measures the acuity level of an individual and is used to inform what type of support or housing needs are required. It also serves as the entry point for access to other resources or supportive services, such as residential or outpatient treatment, transitional housing, or emergency shelter access.

#### **CDBG and City Local Funds**

- **Rent Relief Program:** The City's Rent Relief program began in 2019 and expanded to a Rent and Mortgage Relief program in 2021. The rent relief portion assists with rent/deposit relief, eviction protection, domestic violence relocation, child and family homelessness relief, and section 8 good faith deposits.
- **Workforce Housing Rental Assistance Program:** Through a California Housing and Community Development (HCD) grant known as the Permanent Local Housing Allocation (PLHA), the City of Milpitas will be funding 50 households at or below 30% of the Area Median Income with a rental subsidy of \$645 per month for 24 months.
- **Child Advocates of Silicon Valley:** Child Advocates connect court-appointed special advocates (CASA) to foster children. These volunteers must make a commitment to the children for a long-term, many for his or her entire life. The consistent support of CASA is often the only adult who has steadily remained with the child, providing crucial mentorship.
- **Seniors Adults Legal Assistance (SALA):** SALA is committed to providing free legal services to seniors. Legal services that SALA provides range from public benefits, long-term care, alternatives to institutionalization, elder abuse, long-term care insurance, incapacity planning, probate, simple wills, and housing – related to Landlord-Tenant issues. Often, many seniors do not know his or her housing rights or sign over the will of their house without knowing, and with fixed income, many are unable to provide legal help. SALA provides legal help free of charge for these low to extremely low-income seniors.

#### **Discussion**

Please see the discussion above.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Along with other jurisdictions in Santa Clara County, the City of Milpitas is facing many obstacles in creating more affordable housing. The many constraints that the City is facing are the limited amount of developable land, government constraints, infrastructure and public facilities constraints, environmental, and financing and construction costs.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### **Resolution No. 8523**

The City adopted Resolution No. 8523 on February 2, 2016, which recognizes homelessness as a crucial problem in the County and will help contribute to future affordable housing projects that will house the homeless.

### **Affordable Housing Ordinance**

On June 12, 2018, the City Council adopted Affordable Housing Ordinance No. 297 which requires that any new development with 10 or more units must include 15% of the units these units as affordable. The ordinance applies to both rental and ownership developments. In January 2022, the City Council approved changes to the Affordable Housing Ordinance to encourage more on-site affordable housing production.

### **Density Bonus Ordinance**

To attract developers to build affordable units, the Density Bonus Ordinance will allow developers the ability to build above their permitted densities in permitted zoning districts in exchange for the construction of affordable units.

### **Below Market Rate Home Ownership**

The City manages a Below Market Rate (BMR) Home Ownership program for first-time, income-qualified homebuyers. Once a unit from the current BMR housing stock becomes available, a qualified applicant procured by lottery will have the ability to purchase a home in Milpitas at one of the various

developments throughout the City.

#### **Fair Housing**

Milpitas provides CDBG funds to Project Sentinel. Project Sentinel is a reputable organization that provides expertise in fair housing and tenant-landlord disputes. Services include information, referrals, community outreach and education in several languages other than English, investigation, and resolving fair housing complaints. In addition, they provide education and outreach to property owners, and property management to become proactive in their housing policies.

#### **Discussion:**

The California Department of Housing and Community Development (HCD) certified the City's 2023-2031 Housing Element on May 17, 2023. The adopted 2023-2031 Housing Element states the following actions to remove or ameliorate barriers to affordable housing: build and approve accessory dwelling (ADU) units and expand incentives for ADU production, work with non-profits to rehabilitate mobile and single-family homes, landlord-tenant mediation services, fair housing enforcement, outreach, and education, preservation of at-risk housing, mobile home rent control, analyze impact fees, continue the production of below market rate units and more.

## AP-85 Other Actions – 91.220(k)

### Introduction:

This section discusses efforts in addressing the underserved needs, expanding and preserving affordable housing, reducing lead-based paint hazards, developing an institutional structure for delivering housing and community development activities, and planning to enhance coordination between public and private housing and social services agencies.

### Actions planned to address obstacles to meeting underserved needs

The most significant obstacle to addressing the underserved needs for FY 2024-25 is the lack of sufficient federal, state, and local funds to carry out all the necessary programs, activities, and projects.

The City contributes to meeting underserved needs with other resources and funds, such as:

- The City of Milpitas Affordable Housing Fund is used primarily to increase the number of new affordable housing units. It is funded through fees collected from developers by Affordable Housing Ordinance 297. As an example, the City used these funds to initially fund the Pilot Rent Relief Program the City established in November 2019 and it currently uses these funds for the City's Emergency Motel Stay Program.
- The City provides loans on an ongoing, as-qualified basis for BMR applicants to qualify for purchasing an available BMR unit.
- Measure A Affordable Housing Bond was approved by voters in November 2016 approving 950 million dollars for the County to address housing needs for the most vulnerable residents, those in extremely low-income households.
- American Rescue Plan Act (ARPA) funds have been allocated to the Rent Relief Program which assists low-and moderate-income individuals with up to \$5,000.
- In February 2023, the City received its approval letter for its Permanent Local Housing Allocation (PLHA) entitlement. The grant will help cover the homeless outreach and assessment services for the next three years. The Permanent Local Housing Allocation Grant is being used to fund the newly launched Workforce Housing Rental Assistance Program. The WHRA program provides a rental subsidy to Milpitas residents and members of the local workforce whose income is at or less than 30% AMI, defined by HCD as extremely low income. Recipients will be provided \$645 of rental assistance per month for 24 months. Approved by City Council in October of 2023, this program will be administered by FORWARD. The City anticipates funding 24 households.
- In September 2022, the City Council accepted Assemblymember Lee's one-time state funding request, including \$1,500,000 for homelessness prevention and unhoused services. While the allocation of the homeless prevention and unhoused programs will be funded, the original request included the continuation of the mobile shower and laundry services, additional rent relief funds, and the establishment of a Milpitas Resource Center. First approved by City Council

as a 6-month pilot program in December 2020, the Dignity on Wheels Mobile Shower and Laundry program was given a \$150,000 3-year extension during June 2023 through Assemblymember Lee's grant. City staff anticipate utilizing around \$700,000 of this grant to fund the Rent Relief program as the ARPA funding concludes.

#### **Actions planned to foster and maintain affordable housing**

The City has taken proactive steps to help decrease the barriers to affordable housing through the following resolutions/ordinances:

##### **Resolution No. 8523**

The City adopted Resolution No. 8523 on February 2, 2016, which recognizes homelessness as a crucial problem in the County and will consider contributing to future affordable housing projects that will house the homeless. The City is in discussion to create its first 100% permanent supporting housing project in Milpitas.

##### **Affordable Housing Ordinance**

On June 12, 2018, the City Council adopted Affordable Housing Ordinance No. 297 which requires that any new development with 10 or more units must include 15% of the units these units as affordable. The ordinance applies to both rental and ownership developments. In January 2022, the City Council approved changes to the Affordable Housing Ordinance to encourage more on-site affordable housing production. The City Council also adopted changes to add clarity and consistency throughout the ordinance.

##### **Density Bonus Ordinance**

To attract developers to build affordable units, the Density Bonus Ordinance will allow developers the ability to build above their permitted densities in permitted zoning districts in exchange for the provision of affordable units in the development.

##### **Below Market Rate Ownership**

The City manages a Below Market Rate (BMR) Home Ownership program for first-time, income-qualified homebuyers. Once a unit from the current BMR housing stock becomes available, the homebuyer will have the ability to purchase a home in Milpitas at one of the various developments throughout the City.

For qualified households, the City also provides a loan of up to \$50,000.

#### **Fair Housing**

Milpitas provides CDBG funds to Project Sentinel. Project Sentinel is a reputable organization that provides expertise in fair housing and tenant-landlord disputes. Services include information, referrals, community outreach and education in several languages other than English, investigation, and resolving fair housing complaints. In addition, they provide education and outreach to property owners, and property management to become proactive in their housing policies.

#### **Actions planned to reduce lead-based paint hazards**

The County of Santa Clara has received funding from the State's Department of Health Service and the Federal Government for the Center for Disease Control to implement a Childhood Lead Poisoning Prevention Program. The funded programs include community outreach screens, case management, and public education to inform low-to-moderate income and older communities. The project will then follow up with environmental testing, lead-based education, blood-lead testing for children, hazard reduction grants, and follow up with monitoring and testing.

Milpitas has adopted a Lead-Based Paint Management Plan which complies with HUD-Based Paint regulations, which outlines the required states of abatement and remediation for rehabilitation projects. In addition, the City publicizes and identifies lead-based hazards and older residential projects through its Code Enforcement Division and Building Department.

Home rehabilitation projects that are federally funded also require testing for lead-based paints. Residential structures not meeting lead-based paint regulations will go through the process of abatement and remediation of lead-based hazards.

#### **Actions planned to reduce the number of poverty-level families**

The City of Milpitas will follow these actions:

- Work with non-profit housing developers to fund and provide more affordable housing opportunities to address the housing crisis and needs of very low and low-income households.
- Provide funding and supportive services to prevent very low-income persons and families from becoming homeless and assist them in ending the cycle of homelessness. Programs such as the Rent Relief Program and the Workforce Housing Rental Assistance Program (WHRAP) help poverty-level families stay housed.
- Provide funding for a variety of services and referrals to assist people in obtaining access to public assistance to prevent poverty. This is typically done through funding various non-profit

organizations.

#### **Actions planned to develop institutional structure**

The City is striving to improve intergovernmental and private sector cooperation to synergize efforts and resources and develop new revenues for community service needs and the production of affordable housing. Collaborative efforts include:

- Regular monthly meetings between entitlement jurisdictions at the CDBG Coordinators Meeting and Regional Housing Working Group
- Joint jurisdiction Request for Proposals and project review committees
- Coordination on project management for projects funded by multiple jurisdictions

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as the County and the CoC. To improve intergovernmental and private sector cooperation, the City will continue to participate with other local jurisdictions and developers in sharing information and resources.

#### **Discussion:**

Please see the discussion above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The City of Milpitas returned \$149,337.74 to the line of credit. Funds will be reprogrammed in FY 2024-25.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	149,338
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>149,338</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

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Repayment in the amount of \$149,337.74 will be reprogrammed to an Economic Development activity (Microenterprise Assistance Grant Program) in FY 2024-25.

