

FACILITY RENTAL FEE SCHEDULE

Sports Center Complex – Fields

	Artificial Turf		Natural Turf		Pickleball/Tennis Courts	
	<i>Non-Refundable Application Fee:</i>	\$31	<i>Non-Refundable Application Fee:</i>	\$31	<i>Non-Refundable Application Fee:</i>	\$31
	<i>Refundable Rental Deposit</i>		<i>Refundable Rental Deposit</i>		<i>Refundable Rental Deposit</i>	
	Football / Soccer:	\$1,000	Softball / Baseball:	\$750	Tennis Courts:	\$250
	Soccer / Volleyball:	\$750	Soccer Field:	\$750	<i>Minimum Rental Hours</i>	
	<i>Minimum Rental Hours</i>		<i>Minimum Rental Hours</i>		<i>Minimum Rental Hours</i>	
	Football / Soccer:	2 hours	Softball / Baseball:	2 hours	Tennis Courts:	1 hour
	Soccer / Volleyball:	2 hours	Soccer Field:	2 hours		
Residency	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Reservations Accepted	1 yr. to proposed date	6 mos. to proposed date	1 yr. to proposed date	6 mos. to proposed date	1 yr. to proposed date	6 mos. to proposed date
Football / Soccer Field	\$171/hr. (with lights) \$160/hr. (without lights)	\$342/hr. (with lights) \$321/hr. (without lights)	N/A	N/A	N/A	N/A
Soccer / Volleyball	\$119/hr. (with lights) \$109/hr. (without lights)	\$238/hr. (with lights) \$217/hr. (without lights)	N/A	N/A	N/A	N/A
Softball / Baseball	N/A	N/A	\$32/hr. (with lights) \$22/hr. (without lights)	\$64/hr. (with lights) \$43/hr. (without lights)	N/A	N/A
Soccer Field	N/A	N/A	\$43/hr. (with lights) \$32/hr. (without lights)	\$87/hr. (with lights) \$64/hr. (without lights)	N/A	N/A
Cricket Pitch	N/A	N/A	\$32/hr.	\$64/hr.	N/A	N/A
Pickleball / Tennis Courts	N/A	N/A	N/A	N/A	\$11/hr. (with lights) \$9/hr. (without lights)	\$13/hr. (with lights) \$11/hr. (without lights)
Attendant / Scorekeeper	\$32/hr.	\$64/hr.	\$32/hr.	\$64/hr.	N/A	N/A

FACILITY RENTAL FEE SCHEDULE

Sports Center Complex

	<u>Gym</u>		<u>Pools</u>	
	<i>Non-Refundable Application Fee:</i>	\$31	<i>Non-Refundable Application Fee:</i>	\$31
	<i>Refundable Rental Deposit Gym:</i>	\$750	<i>Refundable Rental Deposit Pools (Any):</i>	\$750
	<i>Minimum Rental Hours Gym:</i>	3 hours	<i>Minimum Rental Hours Pools (Any):</i>	2 hours
Residency	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Reservations Accepted	1 yr. to proposed date	6 mos. to proposed date	1 yr. to proposed date	6 mos. to proposed date
Large Gym (<i>Maximum Capacity</i>)	\$88/hr. <i>683 people</i>	\$176/hr. <i>683 people</i>	N/A	N/A
Training Pool (<i>Maximum Capacity</i>)	N/A	N/A	\$54/hr. <i>20 people</i>	\$108/hr. <i>20 people</i>
Yard Pool (<i>Maximum Capacity</i>)	N/A	N/A	\$67/hr. <i>150 people</i>	\$135/hr. <i>150 people</i>
Meter Pool (<i>Maximum Capacity</i>)	N/A	N/A	\$78/hr. <i>160 people</i>	\$155/hr. <i>160 people</i>
Additional Attendant / Lifeguard	\$32/hr.	\$64/hr.	\$21/hr. <i>(2 lifeguards required)</i>	\$41/hr. <i>(2 lifeguards required)</i>

GENERAL RENTAL AND CANCELLATION INFORMATION

All venues may be viewed during regular business hours (by appointment only); provided no other functions are scheduled. To make an appointment, please call the Sports Center at (408) 586-3225.

Reservations are accepted in person at the Milpitas Sports Center Office, 1325 East Calaveras Boulevard, Monday and Wednesday 6:00 a.m. - 9:00 p.m., Tuesday and Thursday, 7:00 a.m. - 9:00 p.m., Friday, 6:00 a.m. - 2:00 p.m. only. No phone, mail, or fax reservations are accepted. The Rental Facilities may be reserved for use anytime, from 8:00 a.m. to 9:00 p.m. Rental fees are charged from the time you enter the facilities until you exit the facility. When planning your rental times, please include your own set up time and clean up.

Milpitas residents may reserve the facility no more than one (1) year prior to the proposed use date. **Non-residents** (applicants not residing in Milpitas) may reserve the facility no more than six (6) months prior to the proposed use date. **Reservations may not be made without 30 days prior notice to the proposed date of use.**

Reservations require a completed Facility Use Application, a cleaning & damage deposit, and an application fee. The deposit is refundable after the use date and will be returned to you by City check within approximately 30 days, unless damages, additional maintenance or services are assessed. **All fees must be paid in the form of a cashier's check, money order, cash, or credit card. Cashier's checks or money orders must be payable to: CITY OF MILPITAS.** No personal checks will be accepted. Final rental fees are due 30 days prior to the rental date and must be paid in person.

Cancellation Policy: Facility cancellation must be done in writing on forms provided by the City. Cancellation forms will be accepted in person only. No mail, facsimile or phone cancellations will be accepted. Please note: All facility application cancellations will forfeit the \$31 application fee. Should a request for a change of date be made, a rescheduling fee of \$100 will be charged providing the date and staff are available, and there are 30 days remaining prior to original date. Changes requested 29 days or less to rental date will require management approval. The new rental date cannot exceed 365 days from the original requested rental date.

- Full refund of deposit will be granted, provided a cancellation is made within 91 days or more of the rental date.
- If cancellation is made 46-89 days prior to rental date, 50% of the deposit will be forfeited.
- If cancellation is made with 45 days or less prior to rental date, 100% of deposit will be forfeited.

RESIDENTS: Resident applicants must submit applications in person (applications will not be accepted from anyone other than applicant). When submitting an application and when paying final rental fees, **residents must provide 2 forms of proof of residency - a valid California driver's license showing your Milpitas address and one (1) of the following: a current phone bill or a Milpitas water bill, current bank statement.**

Please note: Additional insurance and fees may apply depending on the type of function. If additional Facility Attendants are required, they will be billed at \$32/hr. for Residents and \$64/hr. for Non-Residents.

For further information regarding rental policies, please refer to the Facility Manual. Should you have any questions, please call the Milpitas Sports Center Office at (408) 586-3225.