



**MILPITAS FIRE DEPARTMENT  
BUREAU OF PREVENTION**

455 E. Calaveras Blvd., Milpitas, CA 95035 (408) 586-3365, FAX (408) 586-3378

## Fire Department Plan Check Schedule

The Purpose of this guideline is to provide an estimate of the amount of time required to complete an initial plan review by the Fire department. The actual review time is dependent upon the completeness of the submittal, and the complexity of the project. As a rule, large and complex projects will require more time to review than smaller ones; incomplete submittals may not be approved. During the periods of peak demand, the estimated time may be exceeded. We will do our best to adhere to the schedule indicated.

The Fire department issues plan review approvals with conditions; it is imperative these are reviewed and complied with in order to obtain a timely sign-off and approval.

| <u>PROJECT TYPE</u>                   | <u>ESTIMATED TIME FOR COMPLETION</u>                 |
|---------------------------------------|------------------------------------------------------|
| Hood & Duct                           | 10 days                                              |
| Fixed Extinguishing System            | 15 days                                              |
| Underground Fire Line                 | 15 days                                              |
| Residential Sprinkler Installation    | 15 days                                              |
| Day Care                              | 10 days                                              |
| Tents                                 | 10 days                                              |
| Fire Alarm Systems                    | 15 days                                              |
| Sprinkler System                      | 15 days (depending upon project size and complexity) |
| Sprinkler System <20 heads            | 5 days                                               |
| Revisions                             | 10 days (depending upon project size and complexity) |
| Resubmittals                          | 10 days (depending upon project size and complexity) |
| Hazardous Material Tool Installations | 15 days (depending upon project size and complexity) |
| Hazardous Material Closures           | 10 days (depending upon project size and complexity) |

If this schedule does not meet your needs, you may request an "after-hours" plan review to expedite the process. Charges for this service are \$363.00 per hour with a 3-hour minimum, and are completed at staff's availability. If you choose to expedite your review, please inquire with the Fire Protection Engineer and/or Hazardous Materials Inspector whether your request can be accommodated.