

How to View Inspections Status on E-Trakit

1. Make sure you are logged in to your account.
2. To set up an account go to: <https://trakit.ci.milpitas.ca.gov/ETRAKIT3/publicUserAccount.aspx?action=npa>
 - a. Obtain a username and password.
 - b. Complete the required fields.
 - c. Click on Create Account
3. Click on "Search Permits" under the **Permits** section (make sure you are logged in)



Home | Setup an Account | Log In | Username | Password | LOGIN | REMEMBER ME | Forgot Password /Username

Public Login

Welcome to the City of Milpitas Online Permitting System

The City of Milpitas offers online permits through the E-Trakit online permitting system, which allows customers to apply for and obtain online permits for below list of permit types.

Effective 7/1/2022, a 2.4% credit card transaction fee will be charged for all permits issued through this online permitting system. Please contact BuildingPermitCenter@milpitas.gov for any questions.

ONLINE PERMITS ARE ONLY AVAILABLE FOR SINGLE FAMILY OR DUPLEX RESIDENTIAL PROJECTS.

Please review below list of permit types available for online permits before continuing the online permitting process.

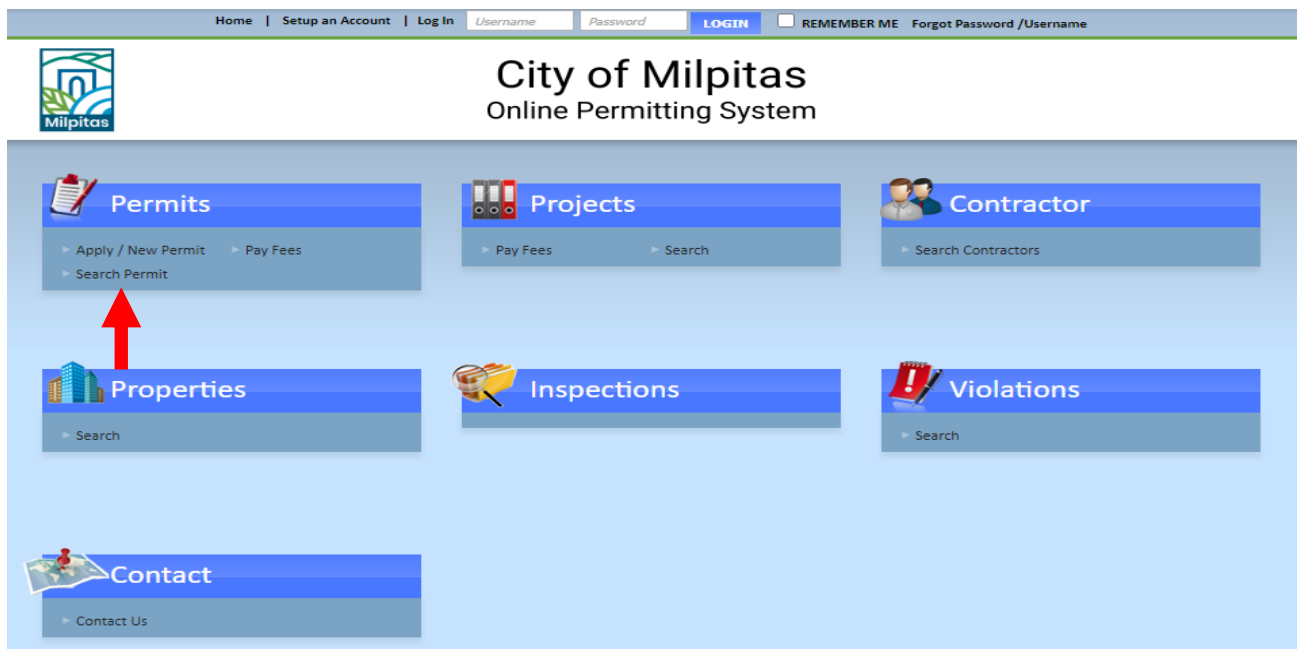
LIST OF PERMIT TYPES AVAILABLE FOR ONLINE PERMITS

PERMIT TYPES NOT LISTED ABOVE:
Permit types that are not listed above are not available online.
For permit types that do not require plan submittal, please email the filled and signed [Building Permit Application](mailto:BuildingPermitCenter@milpitas.gov) to BuildingPermitCenter@milpitas.gov
For permit types that require plan submittal for plan review, please submit the submittal package through the [online submittal](#) system.


User Name:
Password:
LOGIN

* New users [Click here](#) to Register.
[Forgot your password?](#)
[Forgot your user name?](#)

OR



Home | Setup an Account | Log In | Username | Password | LOGIN | REMEMBER ME | Forgot Password /Username

 **City of Milpitas**
Online Permitting System

Permits
Apply / New Permit | Pay Fees
Search Permit

Projects
Pay Fees | Search

Contractor
Search Contractors

Properties
Search

Inspections

Violations
Search

Contact
Contact Us

4. Change the drop down to "Permit Number"

The screenshot shows the 'Permit Search' page in the E-Trakit system. On the left is a 'My Dashboard' sidebar with links to various sections: Permits, Projects, Contractor, Properties, Inspections, Violations, Shopping Cart, and Contact. The main area is titled 'Permit Search' and contains a search form. The form has three main components: a 'Search By:' label, a dropdown menu, and a 'Contains' dropdown. The dropdown menu is currently open, showing options: 'Permit Number' (highlighted with a red arrow), 'Address', 'OWNER_NAME', and 'APPLICANT_NAME'. To the right of the dropdown is a text input field and a blue 'SEARCH' button.

5. Type in the permit number in the last box and click "Search"

This screenshot shows the same 'Permit Search' page, but now the dropdown menu is closed. The 'Search By:' dropdown is set to 'Permit Number'. The text input field to the right of the 'Contains' dropdown now contains the permit number 'B-Bp23-0028'. A red arrow points to the blue 'SEARCH' button, indicating the next step in the process.

6. The permit number will appear as a search result. Click on the permit number.

My Dashboard

- Permits
 - Apply / New Permit
 - Search Permit
 - Pay Fees
- Projects
 - Search Projects
 - Pay Fees
- Contractor
 - Search Contractors
- Properties
 - Search Property
- Inspections
 - Schedule
 - Cancel
- Violations
 - Search
- Shopping Cart
 - Pay All Fees
 - Paid Items
- Contact
 - Contact us

Permit Search

Search By: Permit Number Contains B-Bp23-0028 SEARCH

Permits PRINT EXPORT TO EXCEL

Search Results

Permit Number	Address	OWNER_NAME	APPLICANT_NAME
B-BP23-0028	None		

7. Click on the “Inspections” Tab

My Dashboard

- Permits
 - Apply / New Permit
 - Search Permit
 - Pay Fees
- Projects
 - Search Projects
 - Pay Fees
- Contractor
 - Search Contractors
- Properties
 - Search Property
- Inspections
 - Schedule
 - Cancel
- Violations
 - Search
- Shopping Cart
 - Pay All Fees
 - Paid Items
- Contact
 - Contact us

Permit Search

Search By: Permit Number Contains SEARCH

Permit #B-BP23-0028

Request Inspection

Permit Info **Site Info** **Contacts** **Fees \$0.00** **Inspections(1)** **Reviews**

Type: B_BUSINESS

Subtype: NEW CONSTRUCTION AND T.I

Short Description: New Construction

Status: ISSUED

Applied Date: 1/26/2023

Approved Date: 8/25/2023

Issued Date: 8/25/2023

Final Date:

Expiration Date: 8/19/2024

Notes: No Information.

8. Listed will be all the inspection that have been scheduled for that permit number.

Permit Search

Search By:

Search Results

Permit #B-BP23-0028

[Request Inspection](#)

Permit Info Site Info Contacts Fees \$0.00 Inspections(2) Reviews

Type	Result	Scheduled Date	Time	Completed	Time	
ELR-ROUGH ELECT...		10/25/2023	AM			More Info
BPR-FINISH		10/25/2023	AM			More Info

9. You can click on “More Info” to view the additional information related to your inspection like the inspector’s name, completion date, result of inspection and any notes the inspector may have had.

Permit Search

Search By:

Search Results

Permit #B-BP23-0028

[Request Inspection](#)

Permit Info Site Info Contacts Fees \$0.00 Inspections(2) Reviews

Type	Result	Scheduled Date	Time	Completed	Time	
ELR-ROUGH ELECT...		10/25/2023	AM			More Info
BPR-FINISH		10/25/2023	AM			More Info

Inspection - BPR-FINISH

Inspection Type: BPR-FINISH

Order#: 0

Result: PASS

Scheduled Date: 10/25/2023

Scheduled Time: AM

Completed Date: 10/25/2023

Completed Time:

Inspector:

Notes: