

CITY OF MILPITAS

Office of Building Safety
455 E. Calaveras Blvd.
Milpitas, CA 95035
408-586-3240
www.milpitas.gov



STRUCTURAL OBSERVATION AGREEMENT LETTER

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This letter shall be signed by all parties named below prior to the issuance of the Building Permit.

I. The structural plans, calculations, and specifications for:

Project name: _____

Project address: _____

Permit #: _____

were prepared by _____
Company

II. The owner/developer has retained the Engineer/Architect of Record to perform structural observations and provide periodic and final reports to the City of Milpitas stating that the site visits have been made and identifying any reported deficiencies that, to the best of the structural observer's knowledge, have not been resolved. The periodic reports shall be submitted to the City upon completion of each site visit and the final report must be submitted to the City prior to requesting a final inspection.

III. List items, frequency and extent, of structural observations:

Name: _____ Sign: _____ Date: _____
Owner/Developer

Name: _____ Sign: _____ Date: _____
Contractor

Name: _____ Sign: _____ Date: _____
Engineer/Architect of Record

Name: _____ Sign: _____ Date: _____
Building Official