

CITY OF MILPITAS

FACILITY RENTAL FEE SCHEDULE

Sports Center Complex – Fields

	<u>Artificial Turf</u>		<u>Natural Turf</u>		<u>Pickleball/Tennis Courts</u>	
	Non-Refundable Application Fee: \$31		Non-Refundable Application Fee: \$31		Non-Refundable Application Fee: \$31	
	Refundable Rental Deposit Football / Soccer: \$1,000 Soccer / Volleyball: \$750		Refundable Rental Deposit Softball / Baseball: \$750 Soccer Field: \$750		Refundable Rental Deposit Tennis Courts: \$250	
	Minimum Rental Hours Football / Soccer: 2 Soccer / Volleyball: 2		Minimum Rental Hours Softball / Baseball: 2 Soccer Field: 2		Minimum Rental Hours Tennis Courts: 1	
HOURLY FEES	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Reservations Accepted	1 yr. to proposed date	6 mos. to proposed date	1 yr. to proposed date	6 mos. to proposed date	1 yr. to proposed date	6 mos. to proposed date
Football / Soccer Field	\$171/hr. (with lights) \$160/hr. (without lights)	\$342/hr. (with lights) \$321/hr. (without lights)				
Soccer / Volleyball	\$119/hr. (with lights) \$109/hr. (without lights)	\$238/hr. (with lights) \$217/hr. (without lights)				
Softball / Baseball			\$32/hr. (with lights) \$22/hr. (without lights)	\$64/hr. (with lights) \$43/hr. (without lights)		
Soccer Field			\$43/hr. (with lights) \$32/hr. (without lights)	\$87/hr. (with lights) \$64/hr. (without lights)		
Cricket Pitch			\$32/hr. \$64/hr. (Contact MUSD for Murphy Park)			
Pickleball / Tennis Courts					\$11/hr. (with lights) \$9/hr. (without lights)	\$13/hr. (with lights) \$11/hr. (without lights)
Attendant / Scorekeeper	\$32/hr.	\$64/hr.	\$32/hr.	\$64/hr.		

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Sports Center Complex

	<u>Gym</u>		<u>Pools</u>	
	Non-Refundable Application Fee: \$31		Non-Refundable Application Fee: \$31	
	Refundable Rental Deposit Gym: \$750		Refundable Rental Deposit Pools (Any): \$750	
	Minimum Rental Hours Gym: 3		Minimum Rental Hours Pools (Any): 2	
HOURLY FEES	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Reservations Accepted	1 yr. to proposed date	6 mos. to proposed date	1 yr. to proposed date	6 mos. to proposed date
Large Gym Maximum Capacity	\$88/hr. 683 people	\$176/hr. 683 people		
Training Pool Maximum Capacity			\$54/hr. 20 people	\$108/hr. 20 people
Yard Pool Maximum Capacity			\$67/hr. 150 people	\$135/hr. 150 people
Meter Pool Maximum Capacity			\$78/hr. 160 people	\$155/hr. 160 people
Additional Attendant / Lifeguard	\$32/hr.	\$64/hr.	\$21/hr. (2 lifeguards required)	\$41/hr. (2 lifeguards required)

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GENERAL RENTAL AND CANCELLATION INFORMATION

Facility tours are available by appointment only. To make an appointment, please call the Sports Center at (408) 586-3225.

Reservations are accepted in person at:

- **Milpitas Sports Center:** 1325 E. Calaveras Boulevard, Monday/Wednesday, 6:00 a.m.-9:00 p.m., Tuesday/Thursday, 7:00 a.m.-9:00 p.m., Friday, 6:00 a.m.-2:00 p.m., Saturday, 8:00 a.m.-1:00 p.m.

No phone, mail, or fax reservations are accepted. The Rental Facilities may be reserved for use anytime, from 8:00 a.m. to 9:00 p.m. Rental fees are charged from the time you enter the facilities until you exit the facility. When planning your rental times, please include your own set up time and clean up.

Milpitas residents may reserve the facility no more than one (1) year prior to the proposed use date. **Non-residents** (applicants not residing in Milpitas) may reserve the facility no more than six (6) months prior to the proposed use date. **Reservations may not be made without 30 days prior notice to the proposed date of use.**

Reservations require a completed Facility Use Application, a cleaning & damage deposit, and an application fee. The deposit is refundable after the use date and will be returned to you by City check within approximately 30 days, unless damages, additional maintenance or services are assessed. **All fees must be paid in the form of a cashier's check, money order, cash, or credit card.** **Cashier's checks or money orders must be payable to: CITY OF MILPITAS.** No personal checks will be accepted. Final rental fees are due 30 days prior to the rental date and must be paid in person.

Cancellation Policy: Facility cancellation must be done in writing on forms provided by the City. Cancellation forms will be accepted in person only. No mail, facsimile or phone cancellations will be accepted. Please note: All facility application cancellations will forfeit the \$31 application fee. Should a request for a change of date be made, a rescheduling fee of \$100 will be charged providing the date and staff are available, and there are 30 days remaining prior to original date. Changes requested 29 days or less to rental date will require management approval. The new rental date cannot exceed 365 days from the original requested rental date.

- Full refund of deposit will be granted, provided a cancellation is made within 91 days or more of the rental date.
- If cancellation is made 46-89 days prior to rental date, 50% of the deposit will be forfeited.
- If cancellation is made with 45 days or less prior to rental date, 100% of deposit will be forfeited.

RESIDENTS: Resident applicants must submit applications in person (applications will not be accepted from anyone other than applicant). **Residents must provide two (2) forms of proof of residency - a valid California driver's license showing your Milpitas address and one (1) of the following: a current phone bill or a Milpitas water bill, current bank statement.**

Please note: Additional insurance and fees may apply depending on the type of function. If additional Facility Attendants are required, they will be billed at \$32/hr for Residents and \$64/hr for Non-Residents.

For further information regarding rental policies, please refer to the Facility Manual. Should you have any questions, please call the Milpitas Sports Center Office at (408) 586-3225.