

# MEMORANDUM

Finance Department



**DATE:** November 12, 2021

**TO:** Finance Subcommittee

**THROUGH:** Steven G. McHarris, City Manager *Steven G. McHarris*

**FROM:** Lauren Lai, CPA, MPA  
Finance Director / Risk Manager *Lauren Lai*

**CC:** City Attorney's Office

**SUBJECT:** **October 2021 Report of City Manager Approved Contracts, City Manager Procurement Card Activity (September 01 to 30, 2021) and Status of Budgeted Contracts FY22**

This memorandum transmits the October 2021 Report of City Manager Approved Contracts, the City Manager's Procurement Card activity for the month of September 2021 and the Status Report on FY22 Budgeted Contracts.

In accordance with Section I-4-5.01 of the City's Municipal Code titled "Reporting on Contract Authority of the City Manager," staff provides to the Finance Subcommittee monthly reports displaying all contracts approved by the City Manager for the prior month under his contract approval authority. For the reporting period, 26 contracts were approved totaling approximately \$425,000.

Attached is a copy of the City Manager's credit card statement and corresponding receipts, for the month of September 2021. There is only one transaction in the amount of \$838.63 representing the City Manager's travel expenses from 9/22/21-9/24/21 during the 2021 League of California Cities Annual Conference in Sacramento, California.

As part of the FY22 Budget Adoption, the City will report back to the City Council the status of the contracts listed in Resolution No. 9074, Exhibit 2. As of October 31, 2021, there were seven long-term contracts executed, four of which are open-ended, and one is ending on December 31, 2029. The long-term contracts and majority of the contract value thus far are for utility (water) purchases. A total of \$39M had been contracted out of the \$48M FY22 Budgeted Contracts.

# City of Milpitas

## Summary Listing of Approved City Manager (CM) Contracts \$100,000 and Below

For the month of October 2021

Note: CM Authority at <\$100,000 until 12/06/17; <\$50,000 12/07/17 until 6/15/18

<\$100,000 effective 6/16/18

		<i>Total \$ Amount</i>		<i>\$ Spent To Date</i>		<i>Remaining \$ Balance</i>
<b>Total \$ All Contracts:</b>		\$ 424,625	\$	12,111	\$	412,514
<b>Total Qty All Contracts:</b>	26					
<b>Average Contract \$:</b>	\$ 16,332					

Department	PO #	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
<i>Building Safety and Housing</i>	0	\$ -	\$ -	\$ -
<i>City Manager</i>	0	\$ -	\$ -	\$ -
<i>Economic Development</i>	0	\$ -	\$ -	\$ -
<i>Engineering Department</i>	1	\$ 35,000	\$ -	\$ 35,000
<i>Finance Department</i>	1	\$ 15,000	\$ -	\$ 15,000
<i>Fire Department</i>	0	\$ -	\$ -	\$ -
<i>Human Resources</i>	3	\$ 31,500	\$ -	\$ 31,500
<i>Information Technology</i>	1	\$ 14,000	\$ -	\$ 14,000
<i>Non-Departmental</i>	0	\$ -	\$ -	\$ -
<i>Planning Department</i>	0	\$ -	\$ -	\$ -
<i>Police Department</i>	0	\$ -	\$ -	\$ -
<i>Public Works</i>	4	\$ 181,897	\$ -	\$ 181,897
<i>Recreation and Community Services</i>	16	\$ 147,227	\$ 12,111	\$ 135,117

**City of Milpitas**  
**Detailed Listing of Approved City Manager (CM) Contracts \$100,000 and Below**  
**For the month of October 2021**

Note: CM Authority at <\$100,000 until 12/06/17; <\$50,000 12/07/17 until 6/15/18  
 <\$100,000 effective 6/16/18

**Total \$ All Contracts:**  
**Total Qty All Contracts:**  
**Average Contract \$:**

\$ 26  
 16,332

Total \$ Amount    \$ Spent To Date    Remaining \$ Balance  
 424,625                      12,111                      412,514

Department	PO #	PO Date	Vendor #	Vendor Name	Contract Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
<b>Building Safety and Housing Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Building Safety and Housing								
<b>City Manager Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
City Manager								
<b>Economic Development Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Economic Development								
<b>Engineering Department Sub-Total</b>	<b>1</b>					<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>
Engineering	FY22450	10/01/21	10091	EOA Incorporated	Review Development Projects for Compliance with Municipal Regional Permit (MRP) Providian C.3, July 1, 2021 to June 30, 2022.	\$ 35,000	\$ -	\$ 35,000
<b>Finance Department Sub-Total</b>	<b>1</b>					<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>
Finance Department	FY22313	10/01/21	10362	San Jose, City of	City of San Jose Minimum Wage Enforcement Services for FY22	\$ 15,000	\$ -	\$ 15,000
<b>Fire Department Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Fire Department								
<b>Human Resources Sub-Total</b>	<b>3</b>					<b>\$ 31,500</b>	<b>\$ -</b>	<b>\$ 31,500</b>
Human Resources	FY22102	10/01/21	18975	Municipal Resource Group, LLC	Consulting Services for Neogov Implementation, July 01, 2021 to December 31, 2021	\$ 21,500	\$ -	\$ 21,500
Human Resources	RP22104	10/08/21	11638	Donnoe & Associates	Donnoe & Associates Test Services Agreement	\$ 5,000	\$ -	\$ 5,000
Human Resources	RP22105	10/08/21	15812	CPS HR Consulting	Cooperative Personnel Services (CPS) HR Test Rental	\$ 5,000	\$ -	\$ 5,000
<b>Information Technology Sub-Total</b>	<b>1</b>					<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ 14,000</b>
Information Technology	FY22904	10/04/21	17719	Geodesy	FY21-22 Encompass annual maintenance and support renewal	\$ 14,000	\$ -	\$ 14,000
Information Technology								
<b>Non-Departmental Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
							\$ -	

**City of Milpitas**  
**Detailed Listing of Approved City Manager (CM) Contracts \$100,000 and Below**  
**For the month of October 2021**

Note: CM Authority at <\$100,000 until 12/06/17; <\$50,000 12/07/17 until 6/15/18  
 <\$100,000 effective 6/16/18

**Total \$ All Contracts:**  
**Total Qty All Contracts:**  
**Average Contract \$:**

\$ 26  
 16,332

Total \$ Amount    \$ Spent To Date    Remaining \$ Balance  
 424,625                      12,111                      412,514

Department	PO #	PO Date	Vendor #	Vendor Name	Contract Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
<b>Planning Department Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Planning Department								
<b>Police Department Sub-Total</b>	<b>0</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Police Department								
Police Department								
<b>Public Works Department Sub-Total</b>	<b>4</b>					<b>\$ 181,897</b>	<b>\$ -</b>	<b>\$ 181,897</b>
Public Works	C340655	10/25/21	17675	Jemby Electric Inc	ATMS Room Electrical Upgrades	\$ 14,597	\$ -	\$ 14,597
Public Works	C371330	10/25/21	19213	Bartley Pump PM LLC	Jurgens Storm Pump Station Jockey Pump Replacement	\$ 87,500	\$ -	\$ 87,500
Public Works	RP22404	10/14/21	19191	Hanford Applied Restoration	Citywide Weed Abatement of City Right of Way Services, October 13, 2021 to June 30, 2022	\$ 19,800	\$ -	\$ 19,800
Public Works	RP22405	10/20/21	17227	Environmental Systems Inc	On-Call HVAC Repairs, one year contract from Notice to Proceed.	\$ 60,000	\$ -	\$ 60,000
<b>RCS Sub-Total</b>	<b>16</b>					<b>\$ 147,227</b>	<b>\$ 12,111</b>	<b>\$ 135,117</b>
Recreation and Community Services	FY22626	10/01/21	19189	Rob Skate Academy	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 6,000	\$ 488	\$ 5,513
Recreation and Community Services	FY22627	10/01/21	Z7910	Poole, Barry Robert	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 15,000	\$ 1,095	\$ 13,905
Recreation and Community Services	FY22628	10/01/21	19178	Ichimura, Hiroshi	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 6,000	\$ 1,123	\$ 4,877
Recreation and Community Services	FY22629	10/01/21	17283	Chaparral Country Corp	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 8,000	\$ 264	\$ 7,736
Recreation and Community Services	FY22630	10/01/21	17211	Kidz Love Soccer Inc	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 10,000	\$ 9,141	\$ 859
Recreation and Community Services	FY22631	10/01/21	18367	Rebound Basketball Academy Inc	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 18,000	\$ -	\$ 18,000
Recreation and Community Services	FY22632	10/01/21	17884	National Academy of Athletics	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 20,000	\$ -	\$ 20,000
Recreation and Community Services	FY22633	10/01/21	18858	After School Life	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 5,000	\$ -	\$ 5,000
Recreation and Community Services	FY22634	10/01/21	15645	Jensen, Patricia	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 25,000	\$ -	\$ 25,000
Recreation and Community Services	FY22636	10/26/21	18232	Code for Fun	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 6,500	\$ -	\$ 6,500
Recreation and Community Services	FY22637	10/26/21	16395	Renaissance Tots, LLC	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 4,500	\$ -	\$ 4,500
Recreation and Community Services	FY22638	10/26/21	19230	Dance Equipment International	Purchase Marley Floor for Holiday Magic on Main Street Event in December 2021	\$ 7,318	\$ -	\$ 7,318
Recreation and Community Services	FY22639	10/26/21	19188	Cooking Round The World	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 6,500	\$ -	\$ 6,500
Recreation and Community Services	FY22640	10/26/21	15729	Communication Academy	Instructor for Fall 2021/Winter 2022 Classes and Camp - 9/07/2021 - 1/30/2022	\$ 7,500	\$ -	\$ 7,500
Recreation and Community Services	FY22641	10/26/21	19226	Shah, Dolly	Instructor for Paint Night Class at Youth Advisory Commission Halloween Event on October 29th, 2021	\$ 750	\$ -	\$ 750
Recreation and Community Services	RP22602	10/26/21	10690	National Construction	Porta Potties for Pumpkins Event 3day rentals.	\$ 1,159	\$ -	\$ 1,159

# City of Milpitas

## Status Report - FY22 Budgeted Contracts Over \$100,000

As of October 31, 2021

Department Name	APPROVED BUDGET IN FY22				CONTRACT INFORMATION			
	Contractor Name (if known) or Type of Contract	Description of Contract/Payment	Estimated Amount	Fund	Vendor Name	Date Contract Executed	Term of Contract	PO Amount (If blank, no PO has been issued yet)
Building Safety and Housing	Municipal Plan Check Services	Building Safety Services	180,000	General Fund	Municipal Plan Check Services	26-Feb-20	Up to 6/30/2022	180,000
Building Safety and Housing	To be Determined	Building Safety Services	200,000	General Fund				
Building Safety and Housing	To be Determined	Professional Services for Housing Element	300,000	Affordable Housing Fund				
Finance	PLAN JPA	Liability/Cyber Insurance	1,618,330	General Fund , Water Fund, Sewer Fund, Housing Authority Fund, Equipment Fund	PLAN JPA	Exempt		1,726,611
Finance	PLAN JPA	Attorney Fees for Claims/ Lawsuits	150,000	General Fund	PLAN JPA	Exempt		
Finance	PG&E	Utility - Electric	2,717,000	General Fund, Water Fund, Sewer Fund	PG&E	Exempt		661,617
Finance	Integrys	Utility - Solar	225,000	General Fund, Water Fund, Sewer Fund	Integrys	Exempt		138,300
Human Resource	Sedgwick	Third Party Administrator for Worker's Compensation	132,600	General Fund	York	01-Jul-19	Up to 6/30/2022	132,600
Human Resource	Brown & Brown	Excess Insurance	258,500	General Fund	Brown & Brown	Exempt	July 1, 2021 - July 31, 2022	271,460
Information Technology	Central Square Visicad	Maintenance for Public Safety Computer Aided Dispatch	125,000	General Fund	Central Square			
Planning	Raimi & Associates	Objective design standards for residential mixed-use development.	145,000	SB2 Planning Grant	Raimi & Associates	23-Dec-20	Contract executed on December 23, 2020 to end on December 1, 2021. Submitted a contract amendment via ProcureNow on September 7 to extend up to June 30, 2022.	145,000
Police	Silicon Valley Regional Interoperability Authority	Silicon Valley Regional Communications Systems (SVRCS) - Annual Operations and Maintenance for digital radio system	117,585	General Fund	Santa Clara County	22-Jun-15	Contract executed on June 22, 2015 to end on December 31, 2029.	117,585
Police	County of Santa Clara	Crime Lab Major Case Evidence Examination	209,170	General Fund				

# City of Milpitas

## Status Report - FY22 Budgeted Contracts Over \$100,000

As of October 31, 2021

APPROVED BUDGET IN FY22					CONTRACT INFORMATION			
Public Works	City of Sunnyvale	Santa Clara Valley Urban Runoff Pollution Prevention Program	127,483	General Fund	Santa Clara Valley Urban Runoff Pollution Prevention Program	17-Aug-21	Up to 06/30/2022	127,807
Public Works	Valley Oil Co.	FY 2021-2022 Diesel & Unleaded Fuel	411,950	Equipment Replacement Fund	Valley Water	01-Jul-16	Up to 12/31/2021	411,950
Public Works	City of San Jose	FY 2021-2022 Recycled Water Purchase	1,542,465	Water Fund	City of San Jose	01-Jul-03	Long term contract executed on July 01, 2003	1,542,465
Public Works	Valley Water	FY 2021-2022 Wholesale Water Purchase	6,048,777	Water Fund	Valley Water	04-Sep-84	Long term contract executed on July 01, 2003	6,048,777
Public Works	City of San Jose	FY 2021-2022 WPCP - O&M	6,882,265	Sewer Fund	City of San Jose	06-Aug-03	Long term contract executed on August 06, 2003	6,882,265
Public Works	San Francisco Public Utility Commission	FY 2021-2022 Wholesale Water Purchase	11,845,800	Water Fund	City of San Francisco	01-Jul-09	Long term contract executed on July 01, 2009	11,845,800
Recreation & Community Services	Bateman Community Living LLC	Senior Meals	145,000	General Fund	Bateman Community Living LLC	01-Jul-21	FY 2021-2022	76,500
			<b>\$ 33,381,925</b>					<b>\$ 30,308,737</b>

# City of Milpitas

## Status Report - FY22 Budgeted Contracts Over \$100,000

As of October 31, 2021

	APPROVED BUDGET IN FY22				CONTRACT INFORMATION			
Department	CIP Project No. & Name	Description of Contract	Est. Amount	Fund	Vendor Name	Date Contract Executed	Term of Contract	PO Amount
Public Works	CP6118 SJ/SC Regional Waste Water Facility	Sewer Improvement - FY 2021-2022 WPCP CIP	8,129,542	Wastewater Revenue Bonds, Sewer Fund, Sewer Infrastructure Fund, Sewer Treatment Fund	City of San Jose	06-Aug-03	Up to 06/30/2022	8,129,542
Engineering	CIP 3418 - Std. Details, Guidelines & Specs Update	Community Improvement - Design/professional services contract for Update Engineering Std. Details and Specs	350,000	Permit Automation Fund				
Engineering	CIP 3436 - City Building ADA Compliance Review	Community Improvement - Design/professional services contract for provide ADA compliance review of City Buildings.	150,000	General Gov. CIP Fund	Disability Access Consultants, Inc			
Engineering	CIP 2023 - Plan Trade Zone/Montague Park-Central	Park Improvement - This will be a design/professional services contract to provide design and construction of a new 5-acre park within the TASP area.	500,000	TASP Impact Fees				
Engineering	CIP 4297 - Citywide Traffic Modeling and CIP 4293 Citywide Traffic Safety Assessment	Street Improvement- Design/professional services contract for a citywide traffic safety assessment to analyze and identify locations of traffic safety concerns and provide a safety mitigation plan, and a citywide traffic operation model of the current and 10-year horizon to assess motor vehicle traffic level-of-service at key roadway corridors and intersections to identified roadway improvements to improve level-of-service.	800,000	Gas Tax				

# City of Milpitas

## Status Report - FY22 Budgeted Contracts Over \$100,000

As of October 31, 2021

APPROVED BUDGET IN FY22					CONTRACT INFORMATION			
Engineering	CIP 4298 - Street Resurfacing Project 2021-22, CIP 2021 - Costa Street Planline Study, and CIP 2022-Feasibility of POCs at VTA Light Rail Platforms	Street Improvement - Design/professional services contract for street resurfacing design, a feasibility study to determine the possibility of constructing pedestrian overcrossings (POC) at Valley Transportation Authority (VTA) two Light Rail Platforms on Great Mall Parkway, and a feasibility study to evaluate right-of-way, adjacent property access, emergency vehicle access, pedestrian circulation, and streetscape opportunities for Costa Street in TASP.	450,000	Measure B, SB1, Gas Tax, Vehicle Registration Fee, and TASP fee	Bellecci & Associates, Inc.	16-Aug-21	August 16, 2021 to December 31, 2023	450,000
Engineering	CIP 2016 S. Milpitas Blvd. Vehicle Bridge at Penitencia	Street Improvement - Design/professional services contract for the street connection between the vehicle bridge, Sango Ct. and Tarob Ct.	450,000	TASP Impact Fees				
Engineering	CIP 2018 Montague Ped. Overcrossing at Penitencia	Street improvement - Design/professional services contract for bid support and construction administration of the pedestrian overcrossing.	750,000	TASP Impact Fees				
Engineering	CIP 3402 McCarthy Blvd. LLMD 95-1 and CIP 3411 Sinclair LLMD 98-1	Street Improvement - Design/professional services contract for the renovation of the lighting and irrigation system of the LLMDs.	200,000	LLMD				
Engineering	CIP 4290 Annual Bridge Rehabilitation	Street Improvement - Design/professional services contract for the inspection of the vehicular box culverts and pedestrian bridges.	250,000	Gas Tax	Cornerstone Structural Engineering Group, Inc.	15-Oct-21	October 15, 2021 to June 30, 2023	145,500
Engineering	CIP 7076 - Well Upgrade Project	Water Improvement - Design/professional services contract to assess if the existing Curtis Park Well is a viable municipal potable water supply.	500,000	Water Capital Surcharge				



# City of Milpitas

## Status Report - FY22 Budgeted Contracts Over \$100,000

As of October 31, 2021

APPROVED BUDGET IN FY22					CONTRACT INFORMATION			
Engineering	CIP 6131 - Sanitary Sewer Cathodic Protection Improvements	Sewer Improvement - This will be a professional services contract to provide additional design service for sewer force main assessment from Milpitas Sewer Lift Station to San Jose/Santa Clara Regional Waste Water Facility.	600,000	Sewer Infrastructure Fund, Sewer Fund				
Planning	CP 3437 - Milpitas Gateway - Main Street Specific Plan Update	Community Improvement - Milpitas Gateway (Main Street Midtown) Specific Plan update. Partial funding will be provided by a \$300K PDA Grant from MTC/ABAG.	800,000	Community Planning Fees, General Government CIP Fund				
Planning	CP 2006 - Milpitas Metro Specific Plan	Community Improvement - Milpitas Metro (Transit Area)	996,250	TASP Impact Fees				
			<b>\$ 14,925,792</b>					<b>\$ 8,725,042</b>
			<b>\$ 48,307,717</b>					<b>\$ 39,033,779</b>

J.P.Morgan

JPMORGAN CHASE BANK NA  
P.O. BOX 15918  
MAIL SUITE DE1-1404  
WILMINGTON DE 19850

MEMO STATEMENT  
THIS IS NOT A BILL

ACCOUNT NUMBER

STATEMENT DATE09-30-21

NET CHARGES\$838.63

STEVEN MCHARRIS  
CITY OF MILPITAS  
455 E CALAVERAS BLVD  
MILPITAS CA 95035-5411

\*\* 0000000

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: STEVEN MCHARRISCYCLE LIMIT: \$20,000  
ACCOUNTING CODE:

CARDHOLDER ACTIVITY					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
09-27	09-24	24755421268262682336555	EMBASSY SUITES SCRMT SACRAMENTO CA 1154954 ARRIVAL: 09-22-21		838.63
Total Travel Activity					838.63

FOR CUSTOMER SERVICE CALL: 1-800-316-6056  FOR LOST/STOLEN CARDS CALL: 1-800-316-6056  FOR TTY/TDD SERVICE CALL: 1-800-955-8060	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE:  09/30/21	PURCHASES & OTHER CHARGES	838.63
		CASH ADVANCES	.00
		CREDITS	.00
		CASH ADVANCE FEE	.00
SEND BILLING INQUIRIES TO:  JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121	NET CHARGES		\$838.63
	DISPUTE AMOUNT		.00



# EMBASSY SUITES

by HILTON™

100 Capitol Mall • Sacramento, CA 95814  
(916) 326-5000 • Fax: (916) 326-5001  
For reservations across the nation  
www.embassysuites.com or 1-800-EMBASSY

Name & Address

MCHARRIS, STEVEN  
455 EAST CALAVERAS BLVD  
MILPITAS CA 95035  
UNITED STATES OF AMERICA

Suite 517/TDBN  
Arrival Date 9/22/2021 12:08:00 PM  
Departure Date 9/24/2021

Adult/Child 2/0  
Suite Rate 321.08

Rate Plan: GVC  
HH # 1423405313 BLUE  
AL:  
Car:

**Hilton**

WALDORF ASTORIA

L X R

CONRAD

canopy

Signia  
Hilton

Hilton

CURIO  
COLLECTION

DOUBLETREE

TAPESTRY  
COLLECTION

EMBASSY  
SUITES

TEMPO

MOITO

Hilton  
Garden Inn

Hampton

tru

HOMESWOOD  
SUITES

HOME2  
SUITES

Hilton  
Grand Vacations

**Hilton**  
HONORS

Confirmation Number: 82298106

9/24/2021

100-111-4503

DATE	REFERENCE	DESCRIPTION	AMOUNT
9/22/2021	7160558	PARKING	\$35.00
9/22/2021	7160559	GUEST ROOM	\$321.08
9/22/2021	7160559	OCCUPANCY TAX	\$38.53
9/22/2021	7160559	CITY TOURISM ASSESSMENT	\$9.63
9/22/2021	7160559	STID ASSESSMENT	\$3.21
9/22/2021	7160559	CA TOURISM ASSESSMENT	\$0.45
9/23/2021	7160846	MARKETPLACE CAFE #3623254	\$22.83
9/23/2021	7161018	PARKING	\$35.00
9/23/2021	7161019	GUEST ROOM	\$321.08
9/23/2021	7161019	OCCUPANCY TAX	\$38.53
9/23/2021	7161019	CITY TOURISM ASSESSMENT	\$9.63
9/23/2021	7161019	STID ASSESSMENT	\$3.21
9/23/2021	7161019	CA TOURISM ASSESSMENT	\$0.45
9/24/2021	7161324	VS *9565	(\$838.63)
		**BALANCE**	\$0.00
EXPENSE REPORT SUMMARY			
		9/22/2021 9/23/2021 STAY TOTAL	
ROOM AND TAX		\$372.90 \$372.90 \$745.80	
FOOD AND BEVERAGE		\$0.00 \$22.83 \$22.83	
MISCELLANEOUS		\$35.00 \$35.00 \$70.00	
DAILY TOTAL		\$407.90 \$430.73 \$838.63	
Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com			
ACCOUNT NO.		DATE OF CHARGE	FOLIO NO./CHECK NO.
VS *9565		9/24/2021	1154954 A
CARD MEMBER NAME		AUTHORIZATION	INITIAL
MCHARRIS, STEVEN		099775	
ESTABLISHMENT NO. & LOCATION		PURCHASES & SERVICES	
		TAXES	
		TIPS & MISC.	
CARD MEMBER'S SIGNATURE		TOTAL AMOUNT	-838.63
X			